

## TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: September 14th, 2017 4:30pm

LOCATION: Town Hall, 2800 Ward Ave.

PRESENT: Chairman Bob Mueller, Commissioner Steve Lundsten and Kurt Knutson

ABSENT:

ALSO PRESENT: Carroll Vizecky/Administrator, Michelle Kind/Clerk, and Dan Odeen/Water Operator

### Attendance List:

1. Meeting called to order by Mueller at 4:30pm.
2. Motion by Lundsten/Mueller to approve the minutes of the August 24th, 2017. Motion carried.
3. Motion by Mueller/Knutson to approve the payment of bills through September 12th of \$5,626.05 for Water and \$1,450.48 for Sewer. Motion carried.
4. Discussion held on Hwy 33 Water project. Project start date is aprox. 9/15 now that all the Easements are resolved and a letter was sent to residents to inform them on the project with a flyer on Cross Connection – see attached. Vizecky will inform the Commissioners of the Construction meeting. Vizecky corresponded with Legal and informed the Cleary's we will not be needing their easement. We will use the Utility easement off Hwy 33 as noted at the last meeting.
5. Discussion held on cleaning the sewers in the Terrace. The RTC Contractor did a thorough job and the crew was impressed with the amount of debris pulled with the professional sewer vac, aprox. 3 dump trucks full. This equipment did a much better job than the Jet Trailer the Crew has. It is estimated it will last 3 years but additional maintenance is needed.  
RTC reduced the pressure to the Terrace area but it still sprayed at some Resident homes. Aprox. nine Residents had water spray from their toilets and sinks and graywater backup in their basements. A letter went out to Residents – see attached and notice given on the website. The next time we conduct sewer cleaning with a vacuum system, we will send notices out prior to Residents to suggest they close their toilets with a towel, pull items away from basement drains, etc to prevent any toilet water or gray water spray. Vizecky contacted the City of La Crosse to inform them of the collection lines are being cleaned, especially after the heavy rain storm on 7/20/17. Knutson noted we need to have better maintenance in these low-lying areas and to be proactive. Residents are expecting better service. Heavy storm events have been more frequent and created backups so we need to provide our Residents with more protection from storm water infiltration.  
Vizecky showed a short U-Tube video on Smoke Testing of the Sewer lines, which is safe and non-toxic and provides another way to review the lines for concerns and will pursue getting quotes for this work. Televising the line will also be pursued.

Odeen to get quotes for watertight locking man hole covers to prevent storm water infiltration. He will also review the number of man holes that would benefit from this protective cover. Solid covers prevent additional flood water from entering the sewer system. Odeen noted the lift station at Arbor Hills also had issues from the heavy rain storm 7/20 and we may need to review that area next.

A combination of additional sewer vacuuming, smoke testing, and watertight man holes, will be reviewed for better flow of the sewer system and better service for our Residents.

6. Administrator report – see attached.
7. Discussion held on Property Insurance. Brown and Brown are our local Insurance contact and Gladfelter handles any claims out of Pennsylvania. The Sanitary District only has one truck for insurance to cover. The rest of the equipment is covered under the Town. General liability, Adverse, General Aggregate, Public Officials and Management, Commercial Liability were discussed. The premiums are paid annually and were \$1,251 for Commercial Excess portion and \$5,635 for Common Policy. Vizecky will review our rating prior to turning in any claims to confirm keeping a low insurance rating.
8. Discussion held on Arbor Hills Reservoir maintenance and Vizecky showed photo's of the progress. Tree trimming was Sept 11<sup>th</sup>. Road crew removed earth off roof Sept 15<sup>th</sup>. Cracks were reviewed by the DNR and Davy Engineering Field Inspector and the membrane will be sealed and the cracks are being filled with a mastic material that bonds well to concrete. Roof replacement is scheduled for Sept 19<sup>th</sup>.
9. Discussion held on Control Line Interruption between the well and tank at Skyline. Odeen is getting quotes to provide better service with solar panels to run the system efficiently.
10. Discussion held on Sewer and Water extension possibilities for Shelby. Boundary discussions have been held with the Planning Commission and Town Board for 2 years and they are now close to a document they can take to Legal. A Public Hearing at Central High School will follow. Plans to review service expansion were reviewed. A history past expansions done, such as in Ebner Coulee were discussed. Town Board and Sanitary District to meet in closed session at the next meeting to discuss options and Resident interest.
11. Discussion tabled on 2018 budget.

Meeting adjourned at 6:36pm.

Next scheduled meeting is Thursday, September 28th, 2017

Respectfully submitted,  
Michelle Kind