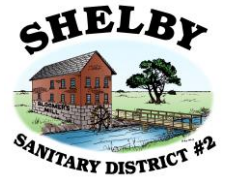


TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: August 10th, 2017 4:30pm

LOCATION: Town Hall

PRESENT: Chairman Bob Mueller, Commissioner Steve Lundsten & Kurt Knutson

ABSENT:

ALSO PRESENT: Carroll Vizecky/Administrator, Michelle Kind/Clerk, & Sarah Fortune /Attorney, Jeff Fogel/Foreman, Dan Odeen/Water Operator

Attendance List: no additional

1. Meeting called to order by Mueller at 4:31pm.
2. Discussion held on Highway 33 Water project. Mueller gave an overview of the history of the project, State loan received, assessments levied and paid, time frame reviewed and noted the need for project completion this fall. Attorney Sarah Fortune gave the Commissioners an update on the Cleary easement. Mueller noted this is the last easement and it needs to get resolved. Options to move forward by rerouting the line to avoid the property or change the easement lines were discussed. Original Contractor in 2017 was lost due to delays. Additional time and cost is being incurred. Knutson and Mueller noted Ehler was working on the Cleary easement but has not been successful. Condemnation was discussed. Commissioners will not delay the project due to one easement. Fortune reviewed Eminent Domain. We will start the project as scheduled in September and work up to the easements available. Vizecky to work with the State and Engineering to work with the Utility easements available and proceed to complete the project by fall of 2018.
3. Motion by Lundsten/Mueller to approve the minutes of the July 13th, 2017. Motion carried.
4. Motion by Knutson/Mueller to approve the payment of bills through July 12th of \$22,552.29 for Water and \$39,950.36 for Sewer. Motion carried.
5. Vizecky reported on the Water financial position which is less than expected. The Hwy 33 project was to be completed by now and therefore increase the water usage and revenue. The loan payments from Water to Sewer have not been paid due to lack of revenue.
6. Water rate increase was applied for to the PSC and letters to Residents' were sent out with an October 1st start date of expected 3% increase – see attached.
7. Sewer rate increase letter was sent out to Residents' with an October 1st start date – see attached.
8. Discussion held on Tree Trimming at Arbor Hills to clear the area for the Reservoir as the original contractor has moved from the area. Vizecky to contact the next contractor who gave a bid and keep the project moving.

9. Administrator report – see attached.

The storm on July 20th was extensive and a request was sent to the County Emergency management and FEMA for State Aid. It is estimated the Town incurred 1.5 million in damages. Three homes had sewer backup that are receiving Insurance compensation from the Sanitary District. Preventative measures, man hole covers in low areas that limit storm water infiltration, and Flushing procedures to control the system were discussed.

Meeting adjourned at 6:30pm.

Next scheduled meeting is Thursday, August 24th, 2017

Respectfully submitted,
Michelle Kind