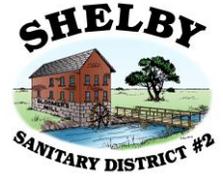


**TOWN OF SHELBY**  
**Sanitary District #2 Minutes**



DATE & TIME: August 9th, 2018 4:30pm

LOCATION: Town Hall, 2800 Ward Ave.

PRESENT: Chairman Bob Mueller, Commissioners Steve Lundsten and Kurt Knutson

ABSENT:

ALSO PRESENT: Carroll Vizecky/Administrator and Michelle Kind/Clerk

Attendance List:

1. Meeting called to order by Mueller at 4:35pm.
2. Motion by Knutson/Mueller to approve the minutes of the July 26th, 2018 with corrections – see attached. Motion Carried.
3. Motion by Knutson/Lundsten to approve the Water Open Invoices and check register from August 9th of \$11,567.81 – see attached. Motion carried.
4. Motion by Knutson/Lundsten to approve the Sewer Open Invoices and check register from August 9th of \$6,159.92– see attached. Motion carried.
5. Discussion held on Highway 33 Watermain Project as there is a wedge of asphalt work to be installed for water flow on the road way by Pammel Creek. Vizecky will review final project with legal, engineering, and construction for project completion review and review the final invoices and assessments.
6. Discussion held on five Sewer Flow Meters as they will be installed next week by Mulcahy Shaw Water. We will rent the meters for two months to track the sewage flow. Vizecky has been in contact with the City of La Crosse and they will also have a representative on hand at the install. Commissioners welcome to attend.
7. Discussion held on Sanitary Audit and Vizecky noted Sewer is at a loss for the year as the rate increase was implemented the last quarter of 2017 and extensive sewer televising, cleaning and lining has been done to the system. Commissioners requested another review at the next meeting to study rate increases, capital projects, and major expenditures. Also discussed was interdepartmental loans between Water and Sewer. Water and Sewer will be reviewed for rate increases.
8. Motion by Knutson/Mueller to approve request for proposals for Lining Sewers – see attached project scope. The estimate for the project is \$40,000 and proposals are due by Aug 31<sup>st</sup> at noon for the work to be completed by November 1, 2018. Motion carried.

9. Motion by Lundsten/Knutson to approve the RFP for Arbor Hills Ridge Water Hydrology Study and Test Well Installation – see attached project scope. Motion carried. Request for proposals 8/9/18, Proposals due 8/23, Evaluation of bids 8/23-8/30, and Board approval 9/11.
10. Motion by Knutson/Mueller to advertise for the Skyline Wellhouse landscaping and regrading project estimated at \$20,000 – see attached project scope. Motion carried.
11. Administrators report and update on Sewer Contract with City of La Crosse Representative Bernie Lenz – see attached.  
Odeen has continued to locate the water loss in Arbor Hills as a study overnight was done to test for pressure loss. Additional testing to follow and a review of the well house pumps.

Meeting adjourned at 5:48pm.

Next scheduled meeting is Thursday, August 23rd, 2018.

Respectfully submitted,  
Michelle Kind