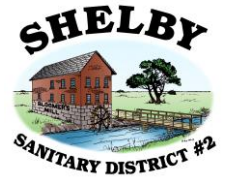


TOWN OF SHELBY
Sanitary District #2 Minutes



DATE & TIME: July 13th, 2017 4:30pm

LOCATION: Town Hall

PRESENT: Chairman Bob Mueller, Commissioner Steve Lundsten

ABSENT: Michelle Kind Clerk & Kurt Knutson

ALSO PRESENT: Carroll Vizecky/Administrator

Attendance List:

1. Meeting called to order by Mueller at 4:38pm.
2. Motion by Lundsten/Mueller to approve the minutes of the June 15th, 2017, with corrections. Motion carried.
3. Motion by Mueller/Lundsten to approve the payment of bills through July 11th of \$1,870.08 for Water and \$180.94 for Sewer. Motion carried.
4. Discussion held on Highway 33 Water project. Stry Foundation easement is signed and recorded. The Cleary Easement is still being referred to the Attorney's. This is the last easement and it needs to get resolved. Options to move forward by rerouting the line to avoid the property or change the easement lines. Additional time and cost is being incurred. We will start the project as scheduled and work up to the easements available.
5. Discussion held on the notice of the start date for the Hwy 33 project and the Backflow Prevention and Cross Connection Flyer to send to residents before the Sept. 5th estimated start date.
6. Motion by Mueller/Lundsten to approve the Sewer rate increase to \$42.00 and mail the notice to be sent to Residents approx. August 15th.
7. Discussion held on Tree Trimming at Arbor Hills to clear the area for the Reservoir.
8. Discussion tabled on Property Insurance review.
9. Discussion held on meter information on a move in/out. The new homeowner has not been present in the home and there was substantial usage as the homeowner had a toilet leak. They used over 100,000 gallons at \$299.32 for water. Commissioners understand and will ask Dan to check meter for any leaks from the Sanitary side but are not responsible for an internal homeowner leak.
10. Discussion held on 2nd Quarter Income for Sewer and Water pumped & sold reports. Water sold was down from last year. Skyline has had a leak in the system for quite a while. The Hwy 33 project should add some income to the project. The PSC small rate case application for a small rate increase should go through in October. A large rate case

application to the PSC will be reviewed in 2018 after the Hwy 33 project is finished.

11. Discussion held on Lead & Copper Sites and a corrective action plan in August

12. Overview of Sanitary Collection System Maintenance Projects

13. Administrator report and Corrective Action Plans for each well house– see attached. Catch basin at Wedgewood Valley. Seal coating and man hole repairs also discussed.

Meeting adjourned at 6pm.

Next scheduled meeting is Thursday, August 10th, 2017

Respectfully submitted,
Michelle Kind