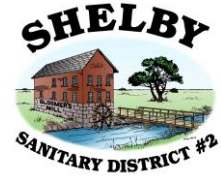


TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: May 16th, 2019 4:00pm

LOCATION: Shelby Town Hall

PRESENT: Chairman Bob Mueller, Commissioners Kurt Knutson and Steve Lundsten, and Michelle Kind/Clerk

ABSENT:

ALSO PRESENT: Chairman Candahl, SEH Representatives Sanford & Grace and Ehlers Financial Shawn Lenz

Attendance List: Peggy Claflin of Pammel Creek MHC

1. Meeting called to order by Mueller at 4:01pm.
2. Motion by Knutson/Mueller to approve the minutes of April 25th – see attached.
Motion carried.
3. Pammel Creek representative Peggy Claflin appeared before the Commission to discuss the \$42.00 sewer charge outstanding from 2018 4th Quarter statement. Claflin requested the Commission waive the \$42.00 fee from the account as they were being overcharged as Lot #7 is a Well House (but was platted as a MHC lot and therefore charged accordingly), also the Red brick house is a separate billing from the Court.
Motion by Knutson/Lundsten to adjust off the remaining balance of \$42 plus late fees of 1.26 by the SD Board as a gesture of good will.
As of 1/1/19 the Sewer charges for Pammel Creek will be: current sewer rate (currently \$50.00) x 59 lots PLUS one lot fee for Red Brick Home on MHC property for a total of 60.
Lot #7 has been taken off as of 1/1/19 and this reflect that as it is a Well House and will not be used for a Mobile Home lot and therefore the Court requested to remove this sewer hookup permanently.
There will be a sewer charge for Lot #9 whether the MHC puts a playground on it or uses it for a small mobile home.
NO other reductions for water or sewer lots unused or vacant will be made going forward for this Court, nor will any retroactive credits be added for previous years billing. Motion carried.
Clerk to mail a letter to Pammel Creek upon approval of minutes.
4. SEH gave a presentation on the Arbor Hills #2 Arbor Hills Well #2 conceptual planning, WDNR Safe Drinking Water Loan (SEH) – see attached.
The project was broken down into steps to prepare for additional expansion options. Sean Lentz, a Municipal Financial from Ehlers also provided financials for the Water District and discussed General Obligation borrowing capacity for existing as well as with Water Rate Increases added to provide funds for the second well in Arbor Hills. Mueller noted payment of the water project has many parts. It benefits the Arbor Hills area first, fire protection to others, and ability to future subdivisions. Candahl

- expressed the Town Board is interested in a way to provide water and sewer to additional areas of Shelby and pledged to support it financially from the Town Board in cooperation with the Sanitary District. Rate increases and building projects done in steps will provide a future plan and allow the flexibility to pay for it over time.
5. Chairman Candahl Noted that Vizecky is no longer with the Town of Shelby.
 6. Motion by Knutson/Lundsten for the Sanitary Board will go into closed session at 5:16pm pursuant to section 19.85(1)(e) to discuss the current Sewer-Wastewater Agreement between the City of La Crosse and the Town of Shelby. Motion carried.
 7. Motion by Mueller/Lundsten for the Town Board to come out of closed session at 5:42pm. Motion carried.
 8. Discussion continued on Water and Sewer projects. Knutson requested Legal review of ownership of wellhouse land to coincide with grant application requirements. Lundsten noted to review aerial terrain for valleys possible to be served. Knutson requested the Board be proactive and move ahead on AH well house design. SD Board approved the visual design of the well house as it blends with the neighborhood. Board to authorize phase #2 at next meeting after a review of the fee for the Certified Survey Map.
Mueller suggested developing a communication plan to the Residents from the Water System Master Plan by SEH which would be distributed to all the Shelby water customers to coincide with an on-site presentation meeting in Arbor Hills concerning the new well house. If needed, a meeting might also need to be scheduled to present the report on the water systems improvements to all the water customers, maybe at a larger venue such as All-Star Lanes.
 9. Motion by Mueller/Knutson to approve the Sewer Open Invoices from May 16th of \$1,444.04 – see attached.
 10. Motion by Mueller/Knutson to approve the Water Open Invoices from May 16th of \$1,635.67– see attached. Motion carried.
 11. Clerk Report: Office sent a letter to all sewer residents regarding clear water discharge and the recent increased volume in the sewer flows (some from heavy rains).

Meeting adjourned at 6:31pm.

Next regular scheduled meeting is scheduled May 23rd, 2019 at 4:00pm.
Sanitary District will also attend the Town Board meeting Tues. May 21st at 6pm for a closed session.

Respectfully submitted,
Michelle Kind