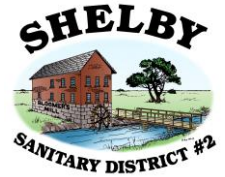


TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: April 26th, 2018 4:30pm

LOCATION: Town Hall, 2800 Ward Ave.

PRESENT: Chairman Bob Mueller and Commissioners Steve Lundsten and Kurt Knutson

ABSENT:

ALSO PRESENT: Carroll Vizecky/Administrator, Michelle Kind/Clerk, Tim Candahl Town Chair, and Tim Ehler Town Supervisor

Attendance List: Jeremy Tomesh of SEH

1. Meeting called to order by Mueller at 4:35pm.
2. Motion by Knutson/Lundsten to approve the minutes of the March 29th, 2018 – see attached. Motion carried.
3. Jeremy Tomesh of SEH Engineering gave a presentation on Waste Water Collection System Evaluation – see attached scope of work. Also reviewed televising map – see attached. There is a blend of items for Town and Sanitary that will be addressed. Candahl noted items with the Boundary Agreement with the City of La Crosse. Also discussed the possibility of creating a Regional Sewer Board with Shelby, La Crescent, City of Onalaska, Medary, etc. to assist with the City of La Crosse Sanitary Sewer Service Agreement by sharing flow rates, monitoring locations, study's and data. The current contract area and how expansions can be added to infrastructure. Due diligence to maintain our sewer by lining the pipes and continue to make improvement to flow so we can show reductions. Reducing the flow could allow for increased capacity to allow for growth. Tomesh suggested renting the equipment to test flow rates instead of buying them. Data like weather related events and leaks to be noted. The City would like to renew the contract by the end of 2018. Tomesh to come back for next meeting.
4. Motion by Knutson/Lundsten to approve the Water payment of bills from January 1st – April 26th 2018 of \$326,312.28 paid and \$12,374.12 of open invoices. Motion carried.
5. Motion by Knutson/Lundsten to approve the Sewer payment of bills from January 1st – April 26th 2018 of \$25,663.29 paid and \$47.96 of open invoices. Motion carried.
6. Administrators Report – see attached.
A notice required by the DNR to residents from Wedgewood Valley from 2015 was sent out via postcard – see attached.
Flushing post cards went out for all 3 systems.
Discussion held on an ordinance/resolution/policy for connection to the Sanitary Water or Sewer supply system to require connection if on-site systems fail and connection by the District is available.

DNR requirement for the re-grading or retaining wall for Skyline Well house – see attached. The Commissioners requested the grading option and as much as can be done by our Town crew as possible to reduce costs.

Gerke Construction will hold a meeting regarding the final asphalt paving for the Hwy 33 project Thursday, May 2nd at 11am and the Commissioners are welcome to attend.

New Administrator Assistant/Bookkeeper Sara Jarr and new Temporary position. The Town is going to offer evening hours on Tuesday 4-6pm.

7. Ethics Code policy was discussed with the addition noted Commissioners can call in for meetings if not able to attend in person. It was adopted and signed by all members.
8. Knutson inquired if we are creating weekly summaries of our systems to provide data for better accountability.

Meeting adjourned at 7:15pm.

Next scheduled meeting is Thursday, May 10th, 2018

Respectfully submitted,
Michelle Kind