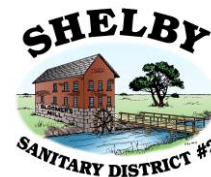


TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: March 29th, 2018 4:30pm

LOCATION: Town Hall, 2800 Ward Ave.

PRESENT: Chairman Bob Mueller and Commissioners Steve Lundsten and Kurt Knutson

ABSENT:

ALSO PRESENT: Carroll Vizecky/Administrator & Michelle Kind/Clerk

Attendance List: Jeremy Tomesh of SEH Engineering

1. Meeting called to order by Mueller at 4:41pm.
2. Jeremy Tomesh of SEH Engineering gave a presentation and gave a review of his background & education as well as projects for SEH. Sanitary Sewer Agreement was reviewed and items were noted for the contract – see attached. Items discussed were as follows:
 - Reducing sewage flow by controlling surface water into man holes
 - Televising sewage lines to prioritize the sewer lining project
 - Capital Project list from the City: cost sharing, timeline, ability for cooperation or the ability to mediate plans for expansion
 - Communication on maintenance projects for both the City and the Town reviewed by both
 - Backflow prevention
 - Pros and Cons of Metering Pits, calibration, costs.
 - Water service opportunities for Shelby neighborhoods was discussed for the ability to provide cost effective municipal water – see attached map. The items in red are future potential as well as booster pumps along the system. We have the pressure and the capacity. The Town has hired SEH Engineering Consultants to review the water needs, FEMA, Mitigation, Fire Dept needs, Sewer metering points, etc.
 - Mueller requested continued communication between the Sanitary District and the Town Board so that both groups are on board on the direction of the sewer and water projects.
 - Motion by Lundsten/Knutson to use SEH to put together a project plan for the Sewer agreement with the City of La Crosse and a quote for Engineering options. Motion carried.
3. Motion by Knutson/Lundsten to approve the Hwy 33 Water Project Change Order #3. The contractor is waiting for spring to start paving and restoration to road right of ways. Motion carried.
4. Motion by Knutson/Lundsten to approve the pressure reducing valves for each Mobile Home Court invoice from the Hwy 33 project. This invoice will be sent to both Pammel Creek and Pleasant Valley for those valves. Both Court owners have been informed. It is estimated to be \$3,800 each and this is not part of their Assessment. Motion carried.

5. Discussion held on water service for 3300 Floral Lane as they need to separate from La Crosse Floral. The Sanitary District does not have water service available in that area. They could do their own well or apply for water through the City of La Crosse.
6. Accounts Payable items are still being reviewed at this time.
Audit is moving forward and the Accountants are reviewing the information gathered.
Becker Hoppe has put together the as builts & auto cad gps locations for the Hwy 33 project.
PSC Large Water Rate Case application is being prepared.
7. Motion by Knutson/Mueller to approve the minutes of the February 22nd, 2018 – see attached. Motion carried.
8. Administrators Report – see attached.
Private well water informational meetings were March 20th & 22nd at 6pm by La Crosse County. They will be collecting water sample kits from private well owners and will get back to us on results.
Annual Town meeting is Tues. 4/17/18 at 6pm.

Meeting adjourned at 6:20pm.

Next scheduled meeting is Thursday, April 12th, 2018

Respectfully submitted,
Michelle Kind