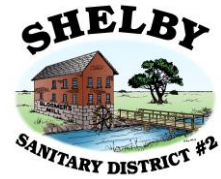


**TOWN OF SHELBY**  
**Sanitary District #2 Minutes**



DATE & TIME: December 11, 2018 1:00pm

LOCATION: Shelby Town Hall

PRESENT: Chairman Bob Mueller, Commissioners Kurt Knutson and Steve Lundsten,  
Carroll Vizecky/Administrator Michelle Kind Clerk

ABSENT:

ALSO PRESENT: Attorney Art Herrington

Attendance List:

1. Meeting called to order by Mueller at 1:05pm.
2. Motion by Knutson/Lundsten to go into closed session with Legal Counsel Attorney Art Herrington pursuant to Section 19.85(1)(e) & (g) to discuss a contract for assistance with the Shelby & City of La Crosse Sewer Agreement. Motion Carried.
3. Motion by Mueller/Knutson to come out of closed session at 2:48pm. Motion carried.
4. Motion by Knutson/Lundsten to entertain the hiring of Attorney Art Herrington regarding the Shelby & City of La Crosse Sewer Agreement upon reviewing a rate schedule.  
Motion carried.  
The District received a letter from the City regarding the sewer contract. The City would like to address this and finalize. The district is hiring an outside legal firm to review the contract and have asked for an extension. The results from the Sewer flow study were also discussed.
5. Motion by Knutson/Mueller to deny the request for payment of sewer backup for Claim #WIPF18110142 at 2305 29th Court for Rowley/City of La Crosse Resident as their line is in the City of La Crosse – see attached. Motion carried.
6. Motion by Lundsten/Knutson to approve Resolution 18-6 for a Sewer Rate Increase from \$42 to \$50 per quarter effective 1/1/19 for the Sewer Operational expenses including sewer cleaning and the City Sewer contract. Motion carried.  
See attached revised 2019 Sewer budget that shows the increase in revenue and additional expenses expected. A letter to residents will be sent with the 4th quarter of 2018 bills.
7. Motion by Lundsten/Mueller to approve the minutes of the November 29th, 2018 – see attached. Motion carried.
8. Motion by Knutson/Lundsten to approve the Sewer Open Invoices from November 30<sup>th</sup> to December 11th of \$730.00 – see attached. Motion carried.

9. Motion by Knutson/Lundsten to approve the Water Open Invoices from November 30th to December 11th of \$5,104.86 – see attached. Motion carried.
10. Administrators report – Office set up a new savings account for Sewer and Water to accept credit card payments. This will allow credit card payments to come in and be processed for the customers and a transfer will be made at the end of the month to disburse between Sewer and Water depending upon what the customer owes.

Meeting adjourned at 3:00pm.

Next scheduled meeting is Thurs. January 10th.

Respectfully submitted,  
Michelle Kind