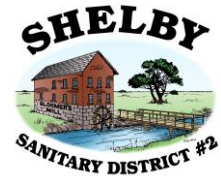


## TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: November 29th, 2018 4:30pm

LOCATION: Shelby Town Hall

PRESENT: Chairman Bob Mueller, Commissioners Kurt Knutson and Steve Lundsten,  
Carroll Vizecky/Administrator Michelle Kind Clerk

ABSENT:

ALSO PRESENT: Rowley of 29th Court in City of La Crosse and Randy Sanford of SEH

Attendance List: see attached

1. Meeting called to order by Mueller at 4:40pm.
2. Motion by Lundsten/Knutson to approve the Sewer Open Invoices from November 29<sup>th</sup> of \$6,358.85 – see attached. Motion carried.
3. Motion by Lundsten/Knutson to approve the Water Open Invoices from November 29<sup>th</sup> of \$3,034.99 – see attached. Motion carried.
4. Motion by Knutson/Lundsten to approve the minutes of the November 8th, 2018 – see attached. Motion carried.
5. Discussion held with Kelly Rowley of 2305 29th Court for the request for payment of sewer backup on 8/28/18 – see attached claim from WI Municipal Mutual Insurance Company and letter from owner. Rowley appeared before the Commissioners and provided a request for payment of sewer cleaning from incident. Rowley noted her homeowner's insurance and the City have denied their claim. Commissioners suggested Rowley and any additional neighbors review their claim together as a group with the City of La Crosse as it was in their Sewer lines. Vizecky to review with Bernie Lenz of the City and our Insurance Company.
6. Discussion held on the Master Water Plan update with Randy Sanford of SEH. Grant opportunities and the Intent to apply for the Grant through the DNR was provided by the deadline. The request will be reviewed by the State and it is estimated they will let us know approx. June 30, 2019. Mueller inquired on a way to improve our score or rating of the Grant application to increase the amount of the grant or the possibility of one. It is also noted the project needs to be shovel ready on the project. DNR would like to see 60% or more of the plan complete by 6/30/19. Knutson noted if it is possible to use Town property for any additional water or sewer structures as it would be the least costly for the Town. If the Hydrology studies and test well to be started in February or March then we have 60 days before the June 30<sup>th</sup> cut off to be ready for the DNR grant opportunity. This program has a smaller loan interest rate, in the past it has been around 1.5% to Municipalities.  
Motion by Lundsten/Mueller to approved the Master Water Plan by SEH – see attached.  
Motion carried.

7. Discussion held on Sewer Flow meter data with Randy Sanford of SEH. Flow averages, level peaks, and the possibility of infiltration of rain water into the systems as a contributor was discussed. The size of the lines from the Sanitary District to the City system carrying it to the Sewer Treatment plant to be able to handle the flow. Knutson noted that if homeowners have sump pumps discharging directly into the sanitary system could be a contributing cause. Lundsten noted the heavy rain falls, some up to 12 inches of rain from tumultuous storms are also a possible cause. Lundsten also noted we have had minimal additions to the lines adding to the flow and the new kitchen and bath faucets that residents may install now all have reduced flow. Randy will return approx. Jan. 17th with details to the Commissioners.
8. Motion by Mueller/Lundsten Sanitary District # 2 will go into closed session pursuant to Section 19.85(1)(e) for the purpose of negotiations with the City of La Crosse for Sanitary Sewer Agreement. Motion carried.
9. Motion by Mueller/Lundsten to reconvene to open session. Motion carried.
10. Administrators report – see attached  
Knutson inquired on the Arbor Hills leak now repaired shows the water usage levels are back to normal saving approx. 9,000 gallons per day.
11. Motion by Knutson/Lundsten to request Goddfrey/Kahn to work on the Shelby Sewer Agreement with the City of La Crosse. Motion carried.

Meeting adjourned at 7:00pm.

Next scheduled meeting is Thurs. December 13th.

Respectfully submitted,  
Michelle Kind