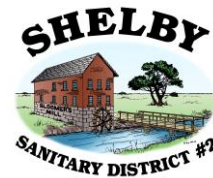


TOWN OF SHELBY
Sanitary District #2 Minutes



DATE & TIME: January 31st, 2019 8:00am

LOCATION: Shelby Town Hall

PRESENT: Chairman Bob Mueller, Commissioners Kurt Knutson and Steve Lundsten, Carroll Vizecky/Administrator Michelle Kind Clerk

ABSENT:

ALSO PRESENT: Randy Sanford and Torey Leonard representatives from SEH, Attorney Harrington via phone, and Chairman Candahl from 8:30-9:45am

Attendance List:

1. Meeting called to order by Mueller at 8am.
2. No minutes to approve.
3. Motion by Knutson/Lundsten to approve the Sewer Open Invoices from January 30th of \$301.49 – see attached. Motion carried.
4. Motion by Knutson/Lundsten to approve the Water Open Invoices from January 30th of \$3,340.94 – see attached. Motion carried.
5. Motion by Knutson/Mueller to proceed with the Ebner Coulee bid for sewer jetting, cleaning, and extracting root material and televising of \$1.65 to \$1.85 with an estimated 9,300 feet to clean for approx. \$16,000. Motion carried.
6. Motion by Mueller/Lundsten to provide the Arbor Hills generator Loadbank Maintenance and testing of \$795.62 – see attached. Motion carried.
7. Motion by Lundsten/Knutson to go into closed session at 10:08am pursuant to Section 19.85(1)(e) & (g) to discuss the current Wastewater Agreement between the City of La Crosse and the Town of Shelby. Attorney Harrington was phoned to review the Wastewater agreement and a draft with notes on the contract. The Commissioners will review the document and then have another meeting with Harrington and SEH. Motion carried.
8. Motion by Lundsten/Knutson to come out of closed session at 10:27am. Motion carried.
9. Discussion held with SEH representatives on the data from the wastewater meters and high collection points – see attached maps. Additional work on the maps will be done as the boundary area is different than the Town Boundary agreement and also different than current customers served. SEH also suggested as February is normally a dry month to add a meter to test Waste Strengths. This is a good time as rainwater dilutes the testing. Sanford to provide a summary on existing and future growth options. Over 96% of the flow is coming through the lines near the Terraces so a focus on high flow areas would grant the best testing results.
Candahl noted the Wastewater agreement needs to be approved before the Boundary

agreement and would like these to wrap up in the next several months. The previous sewer agreement treated Shelby like a Wholesale customer. This new contract has more responsibilities to the system and therefore like a part owner. Discussion held on the terrine of Shelby such as: slope, pressure, surcharges, high and low flow, volume metric readings vs. REU (Residential Equivalate Units). Mueller noted when we finish the sewer flow and rate study's the District needs some time if a raise in our rates is needed and to prepare Residents for these additional fees. The District just did an increase from \$42 to \$50. There may need to be a request for an interim rate and a final rate increase for flow usage from the District to the City. The Sanitary District needs to manage infiltration, plan for future developments, and additional flow possibilities.

10. Motion by Knutson/Lundsten to add two additional sewer flow meters near Fairchild and Shorewood and to add additional meters to test for Waste strength and phosphorus. Vizecky to review the cost benefit of purchasing a meter or continuing to rent. Two sizes of 8" and 10" might be required. Motion carried.
11. Commissioners recommend the Town Board sign the 19-1 Resolution approving the continued negotiations of a wastewater treatment agreement – see attached.
12. Vizecky to collect bids for sewer lining project for the Terraces, Valley Road, and Vista Road of approx. 1,038 feet at \$38/foot and report to Commissioners at the next meeting. This will include repairing some pipe sections as needed.
13. Discussion held regarding a Small Claims that was received and sent to the Insurance company for Rowley of approx. \$4,300. Insurance company has hired Hale Skemp to represent.
14. Auditors from Tostrud and Temp will be here in February.
15. Discussion held regarding Pammel Creek's request to remove one sewer hookup account charge for the mobile home court as the well house sits on a lot that was initially designed for a mobile home. As that site houses the well house it could not hold a sanitary sewer hookup.

Meeting adjourned at 11:30am.

Next scheduled meeting is Wednesday, February 6th at 2pm to discuss the draft agreement of the waste water contract.

Additional meeting scheduled with SEH and Legal Tuesday February 12th at 2pm.

Respectfully submitted,
Michelle Kind