

TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: September 21st, 2016 4:30pm

LOCATION: Town Hall

PRESENT: Chairman Bob Mueller, Supervisor Steve Lundsten & Supervisor Kurt Knutson

ABSENT: ALSO PRESENT: Jeff Brudos/Administrator, Michelle Kind Clerk, Jeff Fogel
Road Crew Supervisor, Dan Odeen Water Operator

Attendance List: none

1. Meeting called to order by Mueller at 4:34pm.
2. Motion by Knutson/Mueller to approve the minutes of the Sept 1st with corrections, 2016.
Motion carried.
3. Motion by Mueller/Lundsten to levy a Special Assessment for the Highway 33 water project. Hook up required from the two Mobile Home Courts. Residential properties will not be mandated to hook up to water until they request, however the special assessment and stand by fee will be levied. Motion Carried.
Motion by Mueller/Lundsten to approve the preliminary Resolution for levying a Special Assessment for the purpose of extending a water line along Hwy 33 per WI Statues 66.0703(4). Motion carried.
Motion by Knutson/Lundsten to approve the date of October 6th, 2016 at 6pm for a Special Assessment hearing for the Hwy 33 water project. Motion carried.
4. Discussion held on the update for Hwy 33 water project. All the letters have been sent out for easements of water line and test site buildings. Brudos discussed water line and well house to use existing sites in the Mobile Home parks instead of building new ones. Test sites should be maintained and heated.
Responsibility from the Main line to the Meter and into the testing house will be discussed with the owners of the two Courts. The Mobile home courts will be responsible for the distribution to their residents from the meter. The road for the Courts will be restored after the water line installation is completed. The Sewer lines will also be televised while the water line project is being completed along the road.
5. Motion by Mueller/Lundsten to approve the payment of bills of \$35,384.61 for Water and \$65,201.39 for Sewer. Motion carried.
6. Discussion held on the Arbor Hills Sewer Easement Road televising and Lining project.
Item tabled until a later date.
7. Motion by Mueller/Knutson to approve the contract from Bechher Hoppe based on discussions and satisfactory explanations with costs and band width for on-site management of the project. Contingency cost estimates requested depending on how many weeks the project takes. Motion carried.

8. Administrator reported the Town set up a committee to review his replacement for a new Administrator. Bob Mueller, Tara Johnson, and Tom Sleik as well as an HR firm on are on the committee.
9. Meeting adjourned at 6:40pm. Next scheduled meeting is Thursday, October 6th, 2016.

Respectfully submitted,
Michelle Kind