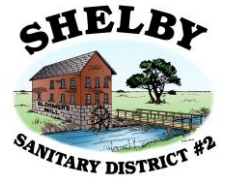


TOWN OF SHELBY
Sanitary District #2 Minutes



DATE & TIME: April 27, 2017 4:30pm

LOCATION: Town Hall

PRESENT: Chairman Bob Mueller, Commissioners: Kurt Knutson & Steve Lundsten

ABSENT:

ALSO PRESENT: Carroll Vizecky/Administrator and Michelle Kind Clerk

Attendance List:

1. Meeting called to order by Mueller at 4:32pm.
2. Motion by Lundsten/Mueller to approve the minutes of the April 13th, 2017. Motion carried.
3. Motion by Mueller/Knutson to approve the payment of bills of \$5,993.36 for Water and \$792.20 for Sewer. Motion carried.
4. Discussion held on Highway 33 Water project and remaining easements required. Still waiting on Cleary, Stry, & Pammel Creek Properties. Vizecky met with Pleasant Valley mobile home park owners to discuss several details on the project, logistics of the project and road details. Vizecky reviewed the steps to reopen the project assessment if needed but no action was taken at this time.
5. Motion by Mueller/Knutson that they reviewed the items from Pammel Creek. Upon consideration of their requests, \$2,000 was given as a good faith gesture towards the backflow inspections & the RPV valve was taken off the project. Easements need to be signed as soon as possible no additional funds will be provided. Additional work not in the current contract will not be done by the District or the Town employees. Motion Carried. Vizecky will update the mobile home park.
6. Motion by Lundsten/Knutson to apply to the PSC for a small rate case when the audit is completed. Motion carried.
7. Motion by Lundsten/Mueller to approve the request for the Administrator to send out for bids on the construction of a new roof on the Arbor Hills Reservoir, budget expected to be \$20,000.00. Motion carried.
8. Administrator report – see attached.
Capital Improvements list being reviewed with Public Works and Commissioners.
Reviewed the action items requested by the DNR/Charlie Cameron to be addressed by the Water Dept.
9. Motion by Knutson/Lundsten to approve the purchase of a Cannon C330i Color Copy Machine for the Public Works Dept. with a cost split of 50% Town, 25% Water, and 25%

Sewer. Approval from the Town Board to be reviewed at their next board meeting.
Motion carried.

10. Tabled: Rate increase for Sewer.

11. Tabled: 2017 Budget Water.

12. Meeting adjourned at 6:03pm.

Next scheduled meeting is Thursday, May 11th, 2017.

Respectfully submitted,
Michelle Kind