

TOWN OF SHELBY
Sanitary District #2 Minutes



DATE & TIME: February 11, 2016 4:30pm

LOCATION: Town Hall

PRESENT: Chairman Bob Mueller, Supervisors Kurt Knutson & Steve Lundsten

ABSENT:

ALSO PRESENT: Jeff Brudos/Administrator, Michelle Kind Clerk, & Jeff Fogel Road Supervisor

Attendance List: see attached

1. Meeting called to order at 4:39pm by Mueller.
2. Motion by Knutson/Lundsten to approve the minutes of the January 28, 2016 meeting.
Motion carried.
3. Motion by Mueller/Knutson to approve the payment of bills of \$20,974.15 for Water.
Motion carried.
4. Motion by Knutson/Lundsten to approve the payment of bills of \$35,664.55 for Sewer.
Motion carried.
5. Resident Comments: Bill Knobloch of W4981 Knobloch Road inquired on the Water on the Ridge study. His well is shared between two properties & is going to separate them as well as update the system as he feels it is failing again. Knobloch is in support of the Municipal Water project for the Ridge. He has replaced his well several times and is looking for a permanent solution. Brudos gave an update on the project. A letter was sent to land owners to inquire if they would like to sell their property to the Sanitary District for the Well and Reservoir. Currently, no one has contacted Shelby so additional calls will be made to the locations best fitting the project and the possibility of including cell towers on the Reservoir. The Board is also reviewing the special assessment options with the Engineer and the Attorney.
6. Supervisor Ehler arrived 4:54pm.
7. Motion by Mueller/Knutson to split the Engineering costs with Becher/Hoppe with the Town and move forward with the Hwy 33 Water project. Contract with Becher/Hoppe attached. Motion carried.
Brudos provided a cost review of the project with options. See attached. The study will determine where the pressure reducing valve will be, the size of the line needed (6, 8 or 10 inch), and the possibility of providing water to Southdale Drive for Fire Protection and water to Pammel Creek park. The project will be reviewed again after the study to determine how far the line will go and the cost of the project will be more specific. Brudos will contact the Mobile Home parks as their residents are having water quality issues and would like to address the situation as soon as possible. Ehler noted the Town Board supported the project at the last meeting 2/8/16. Information to residents will be supplied once the study confirms the costs and length of the water line available.

8. Discussion held on the Sewer Connection Fee Study – see attached.
9. Discussion held on Sewer budget – see attached. Will be reviewed at next meeting.
10. Administrators Report:
The Auditors will be at the Town the week of February 22nd to review the books.
Water increase was submitted with the PSC and a 3% increase is expected starting April 1st, 2016.
2015 yearly reports were reviewed. We pumped aprox. 1.2 million more gallons of water in 2015 than 2014. Water loss in Wedgewood Valley and Arbor Hills is minimal. Still reviewing the water loss in Skyline after the leak was found last quarter.
Water Operator has replaced aprox. 20 water meters so far for 2016.
11. Discussion held on a diagram Mueller provided for the Water on the Ridge. See attached.
12. Meeting adjourned at 6:23pm. Next scheduled meeting is Thursday 2/25/16.

Respectfully submitted,
Michelle Kind, Clerk