

## TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: December 1st, 2016 4:30pm

LOCATION: Town Hall

PRESENT: Chairman Bob Mueller & Commissioner Steve Lundsten

ABSENT: Commissioner Kurt Knutson

ALSO PRESENT: Jeff Brudos/Administrator, Michelle Kind Clerk, & Jeff Fogel Road Crew Supervisor

Attendance List: Scott Geise of WRWA

1. Meeting called to order by Mueller at 4:31pm.
2. Discussion held with Scott Giese of the Wisconsin Rural Water Association. Items discussed included: Cross connection control, quality of water to the last flow of the tap, protecting public health as well as District Liability, PSC law changes and upcoming items to Code 185 and 810.15 were reviewed. The Sanitary District will investigate the installation of a containment system just beyond our meter for additional cross-connection protection, as this is the most current engineering approach to address this issue relating to water supply to mobile home parks. The cost and engineering of a containment system will help determine if that installation is reasonable since the mobile home courts will be responsible for the system.  
The Hwy 33 project was discussed at length with topics such as: installation, meters, cross connection inspections, hydrant pressure, fire department response and training for the lines, man holes, Ordinance review, PFOA, water quality in the area, and the possibility of freezing pipes if the residents do not properly insulate their connections, etc.  
Also discussed was the determination of the responsibility of the lines from the Sanitary District supply line and meter to the Mobile Home distribution system to the residents' were discussed. Courts will be installing meters at every residence. The Sanitary District will be responsible to the meter only. The Sanitary District will not be responsible for any freezing past the Districts meter.  
Motion by Lundsten/Mueller that each Court will be responsible for conducting their own Cross Connection and Inspections for the project. Motion carried.  
Giese to provide a sample Ordinance and Policy's suggested for the District.
3. Motion by Mueller/Lundsten to approve the payment of bills with corrections of \$22,306.23 for Water and \$17,136.25 for Sewer. Motion carried.
4. Motion by Mueller/Lundsten to approve the minutes with corrections of the November 9<sup>th</sup> meeting, 2016. Motion carried.
5. Discussion tabled on providing Sewer services to Mary Farahty/W5840 Hwy 33.

6. Administrator reported the State Loan program for the Hwy 33 project had an interest rate change. This will increase the rate .5% and therefore decrease our contingency available. If more residents pay in full or before their term is finished, the interest paid on the project will be reduced.
7. Meeting adjourned at 6:20. Next scheduled meeting is Wednesday, December 14, 2016.

Respectfully submitted,  
Michelle Kind