



# TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

☎ 608.788.1032  
🖨 608.788.6840  
✉ [info@townofshelbywi.gov](mailto:info@townofshelbywi.gov)  
🌐 [www.townofshelbywi.gov](http://www.townofshelbywi.gov)  
📘 [www.facebook.com/townofshelby](https://www.facebook.com/townofshelby)

## Planning Commission Application

The Town of Shelby depends on citizen participation, service, and input. The Planning Commissioners play a vital role in planning for the future of the Town and are an important element in achieving the Town's goals. The Planning Commission performs duties and exercises power and authority with regard to planning, subdivisions, zoning, residential developments and other land use regulation as prescribed by ordinance and state law. The Planning Commission is advisory to the Town Board.

The Commission consists of up to seven (7) voting members appointed by the Town Board. One (1) of which is a Town Board Member. Each Commissioner is appointed for a three (3) year term (Town Board member re-appointed annually). There are no term limits, but the Town Board shall reconsider appointments at the end of each term.

Typically the Planning Commission meets on the second (2nd) Tuesday monthly or as needed at 4:30 p.m. at Town Hall. Meetings days are subject to change, and additional meetings may be called as needed. Commissioners are required to attend meetings on a regular basis and devote time necessary to fulfill duties.

You must be a resident of the Town of Shelby in order to be considered for a Commissioner on the Planning Commission.

Commissioners must adhere to the Code of Ethics for Town Officials in Wis. Stat. §19.59 (see attached). Commissioners for the Planning Commission must sign an oath of office pursuant to Wis. Stat. §19.01.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Do you have any recurring scheduling conflicts on the second (2nd) Tuesday of the month?

**YES/NO** (Circle One)

Have you ever been elected to or appointed to a Board or Commission for a Municipality?

**YES/NO** (Circle One)

If Yes, which one(s) and when \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please summarize why you wish to serve on the Planning Commission, include any applicable qualifications, experience, or education. (attach any additional information if needed).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you or your immediate family members have any relationship (professional, financial, or other) that may present a potential conflict of interest? If, yes explain:

\_\_\_\_\_  
\_\_\_\_\_

I, the undersigned, do hereby apply to be appointed to the Planning Commission. The application and information therein is complete and true to the best of my knowledge.

Signed \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_