

## NOTICE OF VOTING BY ABSENTEE BALLOT

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may submit a request to vote an absentee ballot to their municipal clerk. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the ward or municipality where he or she wishes to vote for at least 28 consecutive days before the election. The elector must also be registered in order to receive an absentee ballot. Proof of identification must be provided before an absentee ballot may be issued.

**Application to Receive an Absentee Ballot by Mail.** Contact your municipal clerk and request that an application for an absentee ballot be sent to you for the primary election or both. You may make application to your municipal clerk for an absentee ballot in person (starting March 18th), by mail, by fax, by email or at [myvote.wi.gov](http://myvote.wi.gov). Your written request must include: your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature.

**The deadline for making application to receive an absentee by mail is 5:00 p.m. on Thursday, March 27, 2025.**

**Note:** *Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.*

**Voting an Absentee Ballot In Person.** You may also request and vote an absentee ballot in the municipal clerk's office where you reside or other specified location 14 days before an election during the days and hours specified below.

**The first day to vote an in-person absentee ballot is: Tuesday, March 18, 2025**

**The last day to vote an in-person absentee ballot is: Friday, March 28, 2025**

No in-person absentee voting may occur on the day before the election.

The municipal clerk will deliver voted ballots returned on or before Election Day to the proper polling place before the polls close on April 1, 2025. Any ballots received after the polls close will not be counted.

The In-Person Absentee voting hours are as follows:

### **TOWN OF SHELBY**

**Fortune Berg, Town Clerk**

Phone: 608-788-1032 ext 2

Email: [fberg@townofshelbywi.gov](mailto:fberg@townofshelbywi.gov)

**Shelby Town Hall, 2800 Ward Ave.**

8:00a-4:00p Monday through Friday

Available until 5:00p Fri March 28<sup>th</sup>