



# TOWN OF SHELBY

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## Park and Vacant Land Committee Draft Meeting Minutes – APPROVED

**Date:** Monday, September 9, 2024

**Time:** 5:30 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Present:** Chairperson Renee Knutson; Committee Members, Jean Wiggert, Monica Redmond, Jeffrey Butler; Administrator Christina Peterson.

**Absent:** Josh Blum

**Attendance List:** None

1. Meeting called to order by Knutson at 5:30 p.m.
2. Approve Minutes. Motion by Redmond to approve minutes from 7/1/2024, second by Butler. Motion carried unanimously.
3. Public Comment. None.
4. Minutes Updates. Knutson noted that she talked with a representative from the City of La Crosse and received input regarding surfaces for tennis courts. The representative recommended not using tiles due to known breakdown of the material. The City suggested possible coordination for hiring a contractor to replace tennis courts. Knutson noted the suggestion from last meeting to sit down with Public Works to create a work plan for upcoming seasons, which will hopefully take place this fall.
5. Walking Trail Maps. Knutson's input included adding a "you are here", distances, and park names on map near park. Redmond suggested the "you are here" could be a sticker placed after the fact. Knutson asked if the location of the signs should be re-evaluated. Previous near tennis courts at Drive-in Road, Skyline Park, Wedgewood Valley Park. New locations should be Drive-in Road, perhaps north side of Hwy 33 at Wedgewood Valley, and Pammel Creek Park. There was agreement to order three signs and locations would be finalized later.
6. Eagle Scout Update. Knutson gave an update that Carson Schilling will clear overgrowth going up the trail to the Butterfly Trails. Will Schilling will be measuring off shoot trails for mapping and emergency information.
7. Project Updates. Knutson and staff will meet with La Crosse Sign to discuss new park signs and subdivision signs.
8. Grant Opportunities. Signage at Butterfly Trails, trail mapping, noxious weed plan, no trespassing signs. Should look ahead to create a maintenance plan. Staff has looked at potential grant for tennis courts.
9. Park Condition and Landscaping Assessments. Knutson and Board Chairman Candahl plan to do an assessment of all parks. This assessment will be used to create a work plan

for Public Works. Check with insurance company to see if they offer inspections of playgrounds.

10. Parks and Town Land Ordinance. Knutson presented a draft and made notes of recommendations to give to the Town Board.
11. Adjournment. Motion by Butler to adjourn at 6:50 p.m., second by Redmond. Motion carried unanimously.

Next regular meeting will take place Monday, October 7, 2024 @ 5:30 p.m.

Respectfully Submitted by Christina Peterson, Administrator.