



TOWN OF SHELBY

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Sanitary District No. 2 Meeting Minutes – APPROVED

Date: Tuesday, September 26, 2024

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Sanitary District Commissioners Kurt Knutson and Robert Lynn, Administrator
Christina Peterson, Public Works Foreman Terry Wright

Absent: Sanitary District Commissioner Tim Ehler

Attendance List: Allan Beatty 3504 Ebner Coulee Road

1. Meeting called to order by Knutson at 4:31 p.m..
2. Minutes from August 8, 2024. Motion by Lynn to approve minutes, second by Knutson. Motion carried unanimously.
3. Bills Payable. Motion by Lynn to approve payables open (\$52,908.64) and closed (\$4,844.15), second by Knutson, Motion carried unanimously.
4. Public Comment: none
5. Ebner Coulee Sewer Spur. Received correspondence from property owner (Westrich) not in favor of additional sewer easement on their property. Also received correspondence from six residents who have reviewed the engineer report of options and gave a preference. Knutson noted that the Sanitary District's responsibility is the protection of the sewer manhole and pipe. Wright suggested extending the storm sewer pipe, so to outlet further downstream of the Sanitary Manhole. This would allow more of the area to be filled in and to step down the drop off. Knutson suggested eliminating the storm sewer pipe from the road and letting it flow naturally in ditch or overland.
6. Fire Hydrant inventory and maintenance procedures. Wright showed their records and binder. Peterson noted the current effort to file all public works procedures in the shared server. The next topic for documentation would be procedures for pump houses. Stop and Start, testing procedures, etc..
7. Budget Discussion. Water volume sales were down for 2024. Peterson recommended to again levy a tax for 2025, keeping the rate at \$75,000. She also will add \$80,000 to the 2025 budget for upgrades to the SCADA controls for the Wedgewood Vally Water System. Peterson noted that the District planned to give small increases to the sewer rate, so a future large rate increase could be avoided. Proposal was to raise the sewer rate \$3/quarter. City raised wholesale rates by 3%. Wright noted the plan to finish the sewer lining project in 2025 for approximately \$110,000. Knutson Motion to schedule the budget

hearing for Oct. 23 5:30 with the regular meeting to follow, second by Lynn. Motion carried unanimously.

8. No staff reports.

9. Commissioner reports. Knutson asked about the Fairchild sewer meter pit and asked for a cost estimate. He noted the potential addition for State Road School and added flow to Fairchild Connection, and suggested an agreement with the City would be needed to divide sewer flow and allow the District to keep the Fairchild capacity. Outdoor Recreation Alliance had mentioned they would like water and sewer for the new trail farm property on Hwy 33. RA has plans for water and sewer.

10. Adjournment. Motion by Knutson to adjourn at 6:25 p.m., second by Lynn. Motion carried unanimously.

Next meeting Wednesday, Oct 23rd, at 5:30 p.m.

Respectfully submitted, Christina Peterson, Administrator.