

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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APPROVED

Town Board Meeting Minutes

Date: Tuesday, September 21, 2021

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Town Officials Present: Chairman Tim Candahl, Supervisors Renee Knutson, Marlene Heal, Tim Padesky, Tim Ehler, Administrator Christina Peterson, Clerk Fortune Weaver, Treasurer Sara Jarr, Public Works Director Terry Wright, and Fire Chief Tony Holinka.

Town Officials Excused: N/A

Attendance List: Matt Thornton (Shelby Youth Ball), Gregg Erickson (Shelby Youth Ball).

1. Meeting called to order by Chairman Candahl at 5:02 p.m.
2. Minutes from 9/7/2021. Motion by Heal to approve minutes from 9/7/2021, second by Padesky Motion carried unanimously.
3. Citizen's Concerns. Matt Thornton (Shelby Youth Ball) concerns about the Windscreens at Shelby Youth Ball fields needing to come down. Questioning why they need to come down now when they have been in place for three years. Candahl addressed some concerns explained where the miscommunication happened. Peterson made comments about the lease. Peterson suggested some potential updates to the lease before it's renewed. Padesky asked why we can't remove the advertising, Wright commented that it would still show due to fading from the sun. Ehler mentioned that Town of Shelby tried to contact La Crosse County to purchase the fields, they will not sell. Thornton commented that the windscreens were guaranteed for 5-7 years. Peterson noted that the windscreens need to come down to move negotiations forward with County. Peterson noted there may be potential to list "donated by" if reasonable size and not an advertisement. She suggested prorated money back or future credit for sponsorship to pay the companies that donated. SYB meeting set for Monday 9/27/21 at 7:30 p.m.
4. Fire Department Report. Holinka noted Fund B will pay for 3 new AEDs, for T. Holinka's vehicle, Paul McGettigan's vehicle and the AED on Engine one. Wright noted that SYB had 3 that are not being used over the winter. Holinka stated because they're new, he will look to see if they can be used in the meantime. Shelby FD and Public Works will work that out together. No objections to purchase once it comes time. Holinka detailed calls received and ran this month so far. Shelby Fire Department is sponsoring a station for a charity bike ride event. Completed first work out with the trainer last week in Stoddard. Next work out coming soon. Shelby ran standby for City of La Crosse. Scramble was short golfers, but donations were up more than average.
5. Flood Hazard Plan-Consultant Search. Peterson attended City open house for their Flood Hazard Plan. Setting themselves up for a good planning document so when they apply for funding, they are more likely to max out the funding available to them. Noted what our process should look like, and recommends we hire a consultant to help get a plan in place for the Town of Shelby. Padesky mentioned ARPA funds, Peterson confirmed, ARPA funds can be used. La Crosse County is investigating using a large portion of funding for stormwater management, more information would be available later. In the meantime, the funds are available to hire a consultant and a plan should be created. Requesting to set a budget for what TOS needs done. Looking for a consultant will take time, need to find someone who has worked with this before and has the knowledge. La Crosse County encouraging Townships to investigate storm water management programs and options. Peterson will draft an RFP to assist in the search for a consultant.

6. Storm Utility Fee- Potential Funding for Stormwater Management. Peterson noted that she investigated this option. Anything spent above any stormwater expenses for 2013 and will help bring in more revenue for the Town to manage stormwater. This process must be done with Tax Roll, may be too late for 2021 if not done this year, it will be done in 2022. SJ noted it's the same process we use for refuse that helped the levy limit.
7. Administrator Report. See attached. Peterson detailed the report sent via email earlier 9/21/2021
 - a. One Application received for Sanitary District No. 2 Vacancy.
 - b. Boma Road Water Extension- Another public meeting will be scheduled once the assessments and hookup policy is redone.
 - c. WI Disaster Fund acknowledged request for assistance for flood on August 7th. Application will be completed by November 10th.
 - d. Hillview campus and lease discussion, lease for bays to be used by Shelby still being discussed. Request for immediate removal of wind screens due to violation of County Ordinance for advertisement.
 - e. Planning Commission Meeting at 7pm to give information from Fukuda on LAXCO Plan.
 - f. Meeting with Wisconsin DOT regarding Highway 35 Drainage on September 22.
 - g. Looking at purchasing a property on Irish Ct. to assist with drainage and water retention.
 - h. Detailed what board members are the point person for different issues ongoing in the town.
 - i. Flood and Stormwater: Tim Candahl and Renee Knutson
 - ii. Shelby Youth Ball: Tim Padesky
 - iii. Planning Commission: Marlene Heal
 - iv. Parks and Vacant Land: Tim Ehler and Renee Knutson
 - v. Water and Sewer: Tim Ehler
 - i. Noted duties and tasks assigned to the office staff.
8. Public Works Report.
 - a. Wright noted no parking sign Oak Drive- residents want the sign down. Board didn't want the signs taken down at the time. Wright looked at it, it's no longer needed, PD checked with residents. Ehler motion to remove, second by Padesky. Motion carried Unanimously.
 - b. Ditch repair- residents calling with concerns about the ditches that Public Works repairs. Candahl noted that if the resident doesn't maintain the ditch (watering, etc.) then the ditch wouldn't wash out each rainfall. All Board in agreement that after two repairs, it's the resident's responsibility.
 - c. Bloomer Mill culvert, done
 - d. Coulee Springs, Dirt Monkey came in and finished work, looks good, no complaints.
 - e. Manske did Old Town Hall Road and E Helke.
 - f. Pammel Creek Park and Southdale pipe blew out, pipe hooked up, bridge being worked on, concrete truck needed to cover the footings, rip rap will be put in- Manske
 - g. Valley- hot mixed, riprap completed
 - h. Hagen will be hot mixed this week
 - i. Skyline Access paving will be ready to go end of week.
 - j. Patch by the Mobile Home Court before 15th
 - k. Drainage in Willow Way Done
 - l. Debris hauling will begin after the season for –Mankse- finished
 - m. Sanitary District Board- Inspections 98% complete.
 - n. 33 Park Sewer rebuild complete.
 - o. 2nd phase being worked on now, cleaning/camera-ing Boma, laterals leaking <road name>
 - p. Parks to be shut down October 15th.
 - q. October 11 Parking lot across from SYB will be used for leaf drop off

- r. Battlestone Station Park and Bloomer Mill Park Boy scout projects complete.
 - s. Salt/sand mixing will be started soon
9. Chairperson/Supervisors Report.
- a. Ehler commented Jed Olson wants to do cleanup on trails Jay Englehart has a lot of refuse on/near the property. Afraid of any objections from the resident. Weaver will provide Candahl and Padesky with property line information before their tour and Padesky and Candahl will go talk to the resident personally.
 - b. Candahl will have Weaver type up his To-Do List. Knutson and Heal will be assigned relevant tasks as needed. DOT to explain Peterson and Candahl drainage plan and other relevant information in meeting coming soon. Candahl will meet with Town of Bergen to collect for past work. To-Do List will be sent to the Board. Peterson clarified that only long-term flood projects are on Candahl's board, short term fixes put on Public Works' to do list.
 - c. Padesky noted that he would like to assist with Ebner Coulee projects.
 - d. Peterson noted City has done flood studies on certain areas in Shelby that FEMA is now using to update flood plain records.
 - e. Knutson asked for them to do their Christmas photos by the windscreens before they come down. Photos scheduled for Thursday, September 30th @ 6:00 p.m. (right after Sanitary District No. 2 meeting).
10. Closed Session. Motion by Padesky to go into closed session at 5:57 p.m., second by Knutson. Motion carried unanimously.
11. Open Session. Motion by Padesky to return to open session at 6:25 p.m., second by Knutson. Motion carried unanimously.
12. Adjournment. Motion by Padesky to adjourn the meeting at 6:25 p.m. second by Heal. Motion carried unanimously.

Next Town Board Meeting – October 5, 2021 @ 5:00 p.m.

Respectfully Submitted, Fortune M. Weaver, Clerk