



TOWN OF SHELBY

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Town Board Meeting Minutes – **APPROVED**

Date: Tuesday, September 10, 2024

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Tim Candahl, Supervisors Marlene Heal, Tim Ehler, Tim Padesky, and Renee Knutson, Public Works Foreman Terry Wright, Fire Chief Tony Holinka, Administrator Christina Peterson, Treasurer Melissa Erdman, and Clerk Fortune Berg.

Absent: None.

Attendance List: Jed Olson (3401 Farnam Street), JR Strupp (W18984 Sawmill Road), Patrick Strupp (W5756 Castle Mound Road), Britt Lund (N1618 Skyline Blvd), Attorney David Hollander Stafford and Rosenbaum (Until 5:53 p.m.) and Tyler from CBS Squared.

1. Joint Meeting (with Sanitary District) called to order by Candahl at 5:02 p.m.
2. Closed Session. Motion by Padesky to go into closed session per Wis. Stat. 19.85(1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and per Wis. Stat. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business related to the Sewer, Boundary, and Revenue Sharing Agreements at 5:04 p.m., second by R. Knutson. Motion carried unanimously.
3. Open Session. Motion by Candahl to reconvene open session at 5:54 p.m., second by Padesky. Motion carried unanimously.
4. Agenda Amendment. Candahl noted the following agenda items will be removed until a later meeting.
 - a. Shelby Youth Ball – 2024 Season Recap and 2025 Season Plan
 - b. Wedgewood Drive East Change Orders
5. Boma Road (West) Change Orders. Peterson reviewed the change orders received. Peterson recommended approval of all change orders except the request for \$51,000.00 for the work to move the Brightspeed line. Discussion on options for a reasonable compromise. Jr Strupp stated he met with Brightspeed before the pre-construction conference and was told that there would be a temporary line installed, and added nothing was shown on the plan or indicated with flags. Brightspeed is working with Strupp, Strupp explained the \$51,000.00 is an estimate for 2.5 weeks for a 3-man crew. Discussion on the Brightspeed line repair and relocation and the costs. Discussion on unexpected costs, and the remainder of the project. Will be tabled for a future meeting. Peterson added any information on additional materials needed would be helpful for future discussion.

6. Fire Department Report.
 - a. Holinka reported Fire Safety USA came to inspect all fire apparatus' before pump testing in October. Discussion on expired foam replacement and disposal. Padesky noted he would like to have paperwork saying that it was properly disposed of to avoid liability.
 - b. Holinka reported a small pinhole in the hose of Engine One as a result of a manufacturer defect, Assistant Chief Proksch is contacting Rosenbauer for repairs.
 - c. Engines 1 and 2 are going for WisDOT inspection.
 - d. Ford F150 will be in service once final touches are complete. Peterson reminded Holinka to bring the laptop cradle to the town.
 - e. Holinka reported on recent active shooter training with the Stoddard Fire Department. Discussion on the Mutual Aid Agreement.
 - f. Holinka reported on recent training on long driveway scenarios at Scott Roesler's farm.
 - g. Holinka reported on call volumes in 2024 versus 2023.
7. Outdoor Recreation Alliance (ORA) Update – Trail Farm Update and Proposed Purchase of Parcels 11-1280-0 & 11-1251-0. Peterson reviewed the proposal received. Jed Olson reviewed the proposal and the funds available for Bluffland improvement projects. Olson explained the last grant was used to purchase the land on Highway 33. Olson reiterated that request needs to have the support of the municipality. Discussion on involvement of the municipality in project planning. Peterson clarified projects in the Town of Shelby should be voted on by the board before our representative on the Bluffland coalition votes on the project. Discussion on concerns received from residents. Discussion on the proposed project. Discussion on additional neighborhood traffic. Olson explained the intention is to allow more access points for neighborhoods to connect to the trail systems. Motion by Padesky to support the proposed project with continued coordination and staff support, second by Heal. Motion carried unanimously.
8. Bluffland Coalition Grant Application. Peterson explained the option for the Town of Shelby to seek a grant for trail mapping. Peterson asked if there are any resources or advice for getting maps and signage. Discussion on avoiding overlapping signage or mapping that ORA is already working on. Olson confirmed there is no signage or mapping work being done currently, Olson could offer some vendors. Discussion on crossover between ORA proposal and potential town proposal. Knutson and Padesky agree that Mapping is critical, arborist suggested by Candahl. Peterson suggested diseased trees and invasive species eradication. Discussion on Town funds. Motion by Ehler to apply for up to \$25,000.00 in funding for mapping, signage and a land management plan for a total project cost of up to \$50,000.00, second by Padesky. Motion carried unanimously. Olson noted ORA can contribute volunteer time.
9. Ordinance 4.01 Parks and Town Owned Property. Knutson reviewed the current draft. Knutson worked with the Parks Committee to finalize this draft. Motion by Padesky to approve ordinance 4.01, second by Ehler. Motion carried unanimously.

10. Minutes from 9/3/2024. Knutson suggested a change to 7d, adding a hyphen to "2nd time was needed after the delay". Knutson suggested a change to 13b, second sentence, remove redundant "light that was taken down". Motion by Knutson to approve the minutes from 9/3/2024 with suggested changes, second by Padesky. Motion carried unanimously.
11. Bills Payable. Padesky asked about concession deposits, Erdman confirmed that the parents paid a \$100.00 deposit for each child. Heal asked about the bill for PVC pipe, Wright answered it was for Bloomer Mill Road. Motion by Padesky to pay open invoices for \$17,763.66, second by Ehler. Motion carried unanimously.
12. Public Comment. None.
13. Administrator and Public Works Report.
 - a. Wright reported the East end of Boma Road is paved and complete, next week the crew will add the shoulder.
 - b. Wright reported Wedgewood Dr E will be completed this week.
 - c. Wright reported Bloomer Mill area will be chip sealed this week.
 - d. Wright reported Boma Road West needs to be reground, after which Mathy will grade and pave.
 - e. Wright noted upcoming projects to bid including Mormon Coulee Park West, Crestview Place and Hickory Lane.
14. Chairperson and Supervisor Report. None.
15. Adjournment. Motion by Knutson to adjourn at 8:08 p.m., second by Heal. Motion carried unanimously.

Board of Review will take place on Tuesday, September 17, 2024 @ 5:00 p.m.

Next regular meeting will take place Tuesday, October 1, 2024 @ 5:00 p.m.

Respectfully Submitted by Fortune M. Berg, Clerk.