

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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APPROVED

Park and Vacant Land Committee Meeting Minutes

Date: Monday, August 7, 2023

Time: 5:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Renee Knutson; Committee Members, Monica Redmond, Jeffrey Butler, Jean Wiggert; Administrator Christina Peterson.

Excused: Committee Members Josh Blum

Attendance List : None.

1. Meeting called to order by Chairperson Knutson at 5:30 p.m.
2. Approve Minutes from 7/3/2023. Motion by Butler to approve minutes from 7/3/2023, second by Knutson. Motion carried unanimously.
3. Citizen's Concerns. Knutson referenced an email she received suggesting a dog park at Mormon Coulee Park in green space. Knutson voiced concern about flooding and wet soil. Extensive maintenance is required for the soil and wet areas make this more difficult. An additional concern is the disc golf course running through both sides of the park. Wiggert asked about one of the vacant lots along Hwy 14/61 as an alternative location, and Knutson discussed safety concerns from being so close to a major highway.
4. Old Business. Butler asked about the property line research for Nolop Estates. Peterson noted it has not been completed. Knutson wanted to mention again the idea to require developers to add signage for subdivisions.
5. Review Park Sign General Style Options. Knutson met with two sign companies. She suggested the park signs complement subdivision signs, which need replacement. She wants to discuss size preferences with the Town Chair prior to reaching out to the sign companies again. Costs would be less if the Town Crew would install the posts/frame. Knutson handed out drawings of several potential options.
6. Park Equipment Checks. Knutson noted the occasional concern from citizens regarding the condition of park equipment. She asked if the committee members would be interested in helping Public Works with periodic inspections. Butler suggested getting a group from each neighborhood to monitor the park and report any needs. Knutson suggested the parks be split between committee members, who would visit parks and report back any concerns to the committee chair. Butler suggested each committee member act as the contact person for that park. Sixteen parks exist, not including the ball parks. Knutson asked the committee to notify her of any preference for parks.
7. Administrator Report. Peterson passed along a request for the Town to inform the Bluffland Coalition of past and future projects and funding needs. Ideas: Signage, Property Line Marking, Easements, Partners, Commitment by Shelby. Peterson noted request by Bluffland Coalition to County for La Crosse County Budget.
8. Public Works Report.

- a. Knutson reported the swing for Smyth Park will be ordered as soon as the company receives our payment.
 - b. The bench at Pammel Creek Park will be installed this Thursday.
 - c. Knutson reported that the Pammel Creek Path has not been started and that she has talked with Terry Wright about the layout and has suggested something other than a single straight line.
 - d. Terry Wright has not been able to find a similar style of fence to replace the missing panel by Drive-in Road and will continue to look for a solution.
 - e. Nolop Estates playground equipment will be removed in the next couple weeks. Sandblasting and paint will get done over the winter months.
9. Chairperson/Commissioner Reports. Knutson suggested future agenda topics include park equipment monitoring. Budget for 2024, request to rollover funds from 2023.
10. Adjournment. Motion by Redmond to adjourn at 6:30 p.m., second by Butler. Motion carried unanimously.

Next regular meeting will take place Monday, November 6, 2023 @ 5:30 p.m.

Respectfully Submitted, Christina Peterson, Town Administrator