



TOWN OF SHELBY

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Sanitary District No. 2 Meeting Minutes – **APPROVED**

Date: Thursday, August 28, 2025

Time: 4:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Sanitary District Commissioners Tim Ehler, Robert Lynn, and John Sterling;
Administrator Christina Peterson, Water Operator Dan Odeen, and Public Works Foreman
Terry Wright.

Absent: None.

Attendance List: None.

1. Regular meeting called to order by Ehler at 4:13 p.m.
2. Closed Session. Motion at 4:14 p.m. by Lynn to enter closed session per Wis. Stat. 19.85(1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, regarding the Arbor Hills Well 2 Project, second by Sterling. Motion carried unanimously.
3. Open Session. Motion by Lynn to come out of closed session into open at 4:45 p.m., second by Sterling, Motion carried unanimously.
4. Motion by Lynn to approve additional testing for water system up to \$45,000.00, second by Sterling. Motion carried unanimously.
5. Minutes from July 24, 2025. Motion by Lynn to approve minutes from 7/24/2025, second by Ehler. Motion carried unanimously.
6. Bills Payable. Motion by Lynn to pay open invoices in the amount of \$30,501.12 second by Ehler. Motion carried unanimously. Motion by Lynn to approve closed invoices in the amount of \$2386.00, second by Ehler. Motion carried unanimously.
7. Public Comment. None.
8. Application to PSC Small Rate Increase. Motion by Lynn to apply to the PSC for a small rate increase for water system for what is allowed, second by Sterling. Motion carried unanimously.
9. Capacity, Management, Operations, Maintenance (CMOM) Plan – DNR Report. DNR requested an update to the CMOM plan. Gave deadline of September 15, 2025, to submit new plan. Odeen used a template and drafted a new CMOM for Sanitary District.
10. Assignment of Sanitary District President (Effective August 29, 2025). Motion by Lynn to Assign Tim Ehler as Sanitary District President, second by Sterling. Motion carried unanimously.

11. Administrator Report.

- a. Waiting for an appeal decision on lawsuit regarding City Sewer Ordinance.

12. Public Works Report.

- a. Wright reported the crew is changing batteries in sewer meters, Kish needs to put socket for meter in 10" main connection meter station.
- b. Odeen reported that the new generator is set on Arbor Hills 1, next week hooking up gas and electricity. Supplier has to start generator to set warranty. Odeen is working on varmint control for the generator. The portable generator will be stored at St. Joes facility until there is a roof built at Skyline Well.
- c. Odeen ordered lift station pumps for Arbor Hills.
- d. Odeen did annual sampling and quarterly sample for bacteria. Positive test for Wedgewood Well 2. Odeen disinfected well, pumped until no residual. He will get results tomorrow. He found that the air vent was corroded and plastic cover over top had broken. It will need to be replaced. Odeen will talk with Municipal Well.
- e. Still waiting to hear if Tariff is lifted from Arbor Hills lift station generator.

13. President/Commissioner Reports.

- a. Regarding the Dummer residence, Odeen discovered significant jump in pressure. Will monitor again and put a pressure relief valve on hydrant while flushing. Will incorporate this practice in future for all dead ends. Peterson to check on past minutes for discussion on damages.

14. Next Meeting Date. Thursday, September 18, 2025, at 4:30 p.m. at Town Hall.

15. Adjournment. Motion by Ehler to adjourn at 5:15 p.m., second by Lynn Motion carried unanimously.

Respectfully Submitted, Christina Peterson, Administrator.