



TOWN OF SHELBY

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Town Board Working Meeting Minutes – APPROVED

Date: Tuesday, August 27, 2024

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Tim Candahl, Supervisors Marlene Heal, Tim Ehler (5:03 p.m.) and Renee Knutson, Administrator Christina Peterson, Treasurer Melissa Erdman, and Clerk Fortune Berg.

Absent: Supervisor Tim Padesky

Attendance List: Derek and Christa Canady (W5427 Boma Road).

1. Meeting called to order by Candahl at 4:31 p.m.
2. Boma Road Driveway Variance – Canady (W5427 Boma Road). Candahl presented the request received for Boma Road Driveway Variance. Peterson reviewed ordinance and noted any opening to a public road is considered a driveway and ordinance does not allow for more than one driveway per parcel. The board can make exceptions for special circumstances. Peterson noted this parcel has had two driveways since at least 2005 per aerial photos. Knutson asked how this would impact the drainage. Christina noted that drainage on this lot would not critically impact the drainage for Boma Road. D. Canady noted there are no current issues with water on their property. C. Canady confirmed their intention to resurface with concrete. Peterson recommends no additional square footage should be allowed if the board grandfathered in the pre-existing driveway. Peterson added if approved, Public Works would still review for drainage concerns. Padesky would like to table until next meeting to get more information. Heal asked what would be considered “grandfathered”, Peterson answered if it existed before the ordinance was established. Motion by Padesky to table until the next meeting to allow for more information, second by Knutson. Motion carried unanimously.
3. Application for State Trust Fund Loan. Erdman noted this would be a 3-year loan for \$1,000,000.00 and have 4 months to withdraw funds. Motion by Padesky to approve the application for the State Trust Fund Loan for \$1,000,000.00, second by Heal. Motion carried unanimously.
4. Resolution 2024-5 for Authorization of Financing. Motion by Padesky to sign resolution 2024-5 authorizing funding request for sidewalks and road projects, second by Knutson. Motion carried unanimously.
5. 4.01 Parks and Playgrounds Ordinance. Peterson proposed the chapter be called Town Owned Property and Parks. Discussion ensued. Proposals and revisions added. Knutson read an ordinance from La Crosse County that covers La Crosse County owned land. Peterson explained enforcement options. Ordinance to be redrafted and reviewed for approval at a future meeting.

6. Ordinance Review. Knutson requested to have related permit applications posted within or on the same page as the ordinance to make the permit process more user friendly. Discussion on each ordinance and action needed. Ordinances will be reviewed by staff and board members and redrafted as needed and presented for board approval. Peterson confirmed ordinances redrafted will need to be signed individually, even if the code of ordinances is entirely recodified all at once.
7. Adjournment. Motion by Knutson to adjourn at 6:37 p.m., second by Padesky. Motion carried unanimously.

Next regular meeting will take place Tuesday, September 3, 2024 @ 5:00 p.m.

Next working meeting will take place Tuesday, September 10, 2024 @ 4:30 p.m.

Respectfully Submitted by Fortune M. Berg, Clerk.