

TOWN OF SHELBY

Sanitary District #2



APPROVED

Meeting Minutes

Date: Thursday, August 27, 2020

Time: 4:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

PRESENT: Commissioners: Kurt Knutson, Steve Lundsten, Tim Ehler (late); Chairman Candahl. Staff: Christina Peterson, Terry Wright, Sara Jarr, Jeff Brudos.

ATTENDANCE LIST: Torey Leonard, SEH (via Zoom).

1. Call to Order at 4:34 p.m. by Chairperson Kurt Knutson.
2. Minutes. Motion by Knutson to approve minutes from 8/13/2020, second by Lundsten. Motion carried unanimously.
3. Motion by Knutson to approve Open/ Paid Invoices in the amount of \$25,044.02 and \$45.00 respectively, second by Lundsten. Motion carried unanimously.
4. Citizens' Concerns. None
5. 2019 Financial Audit. Discussion of audit by Peterson and Jarr. Net cash position, investment (CD), interfund and long-term obligations highlighted.
6. 2020 Water Budget. Presentation by Brudos. Motion to adopt 2020 water budget by Ehler, second by Lundsten. Motion carried unanimously. Budget adopted.
7. 2020 Sewer Budget. Presentation by Brudos. Motion to adopt 2020 sewer budget by Lundsten, second by Ehler. Motion carried unanimously. Budget adopted.
8. Arbor Hills Well Project Pay Application #5 Traut Companies. Recommendation from Leonard to approve request as presented. Motion to approve payment of \$14,904.00 by Lundsten, second by Ehler. Motion carried unanimously.
9. Arbor Hills Well Project Change Order #3 Olympic Builders. Per previous discussion, the request for this change order included the switch to 3600 rpm well pumps and a requested increase in price for the generator. The Commissioners were in favor of the proposed pump change. The Commissioners denied the increased price for the generator citing lack of notification per terms of the contract SEH. Leonard presented documentation from B & B Electric asking the Sanitary District to reconsider payment for the generator price increase. B & B Electric believes that delays caused by the Sanitary District coupled with their belief that proper notification had been given, warrants payment of the price increase. Knutson moved to table the generator price increase to the next meeting and requested that Leonard send a letter to B & B Electric proposing that the Sanitary District pay 50% of the generator price increase. The Commissioners were in favor of the other change order items. Motion by Knutson to approve the change of 2 deductions and adding a pump booster (\$980.00), second by Ehler. Motion carried unanimously.
10. City of La Crosse Sanitary Sewer Conveyance and Treatment Agreement (Not Closed Session). Peterson presented proposed revisions to the agreement and will provide a revised draft after review by the attorney. Discussion of cross connection inspections and possible creation of an ordinance to allow for inspections and better monitoring of excess flows.

11. Public Works Report. Terry Wright reported results for sewer meters and areas of excess flows. Discussion of budget items for 2021.
12. Chairperson/Commissioners Reports. Candahl discussed a letter presented to him from Deerview Drive residents regarding water quality and future connection to the Sanitary District water system. Knutson requested that residents requesting water service attend a Sanitary District Meeting to voice their concerns and/or requests.
13. Motion by Knutson to adjourn 6:20 p.m. Motion carried unanimously.

Next meeting will be 9/10/2020 @ 4:30 p.m. Respectfully Submitted, Christina Peterson, Town Administrator