

TOWN OF SHELBY

Sanitary District #2



APPROVED

Meeting Minutes

Date: Thursday, August 13, 2020

Time: 4:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

PRESENT: Commissioners: Kurt Knutson, Steve Lundsten, Tim Ehler; Staff: Terry Wright, Christina Peterson. **ATTENDANCE LIST:** Randy Sanford, SEH

1. Call to Order at 4:35 p.m. by Chairperson Kurt Knutson.
2. Minutes. Motion by Knutson to approve minutes from 7/16//2020, second by Lundsten. Motion carried unanimously.
3. Motion by Knutson to approve Open/ Paid Invoices in the amount of \$22,553.52 and \$4044.25 respectively, second by Lundsten. Motion carried unanimously.
4. Citizens' Concerns. None
5. Arbor Hills Well Project Pay Application #3 Olympic Builders. Terry and Randy gave a project update. Motion by Knutson to approve Pay Application #3 for Olympic Builders, second by Ehler, Motion carried unanimously.
6. Arbor Hills Well Project Change Order #2 Olympic Builders. Motion by Lundsten to approve Change Order #2 Olympic Builders, second by Ehler, Motion carried unanimously.
7. Arbor Hills Well Project Change Order #3 Olympic Builders. The preliminary request for this change order included the switch to 3600 rpm well pumps and a requested increase in price for the generator. SEH submitted a memo to the Sanitary District explaining the requirements and obligations for a price change on materials. Motion by Lundsten to deny paying for the extra cost of the generator and direct SEH to notify contractor the reason is due to lack of notification per terms of the contract, second by Knutson, motion carried unanimously. The Commissioners were in favor of the proposed pump change.
8. WI DNRNR 208 – Compliance Maintenance Annual Report (CMAR) Resolution No. 2020-6. Motion by Lundsten to approve Resolution No. 2020-6, second by Knutson, Motion carried unanimously.
9. Sewer Agreement with the City of La Crosse – Peterson reported she will bring a revised draft to next meeting. The City is preparing a revised draft for the Boundary Agreement. No other discussion.
10. Public Works Report. Terry Wright noted preliminary results for sewer meters and areas of excess flows. The Homeowners Association on Battlestone Station Road requested to open a discussion on the feasibility of taking over their well.
11. Chairperson/Commissioners Reports. Knutson suggested keeping an ongoing list of requests for water service. Ehler reminded staff to review expenses that will qualify for COVID funding.
12. Motion by Knutson to adjourn 5:37 p.m. Motion carried unanimously.

Next meeting will be 8/27/2020 @ 4:30 p.m. Respectfully Submitted, Christina Peterson, Town Administrator