

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



2800 Ward Ave

La Crosse, WI 54601

Phone: (608)788-1032

Email: [info@townofshelby.com](mailto:info@townofshelby.com)

## APPROVED

### Park and Vacant Land Committee Draft Meeting Minutes

Date: Monday, July 3, 2023

Time: 5:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

**Present:** Chairperson Renee Knutson; Committee Members, Monica Redmond, Jeffrey Butler, and Josh Blum; Administrator Christina Peterson.

**Excused:** Committee Member Jean Wiggert.

**Attendance List:** None

1. Meeting called to order by Chairperson Knutson at 5:37 p.m.
2. Approve Minutes from 4/3/2023. Motion by Blum to approve minutes from 4/3/2023, second by Redmond. Motion carried unanimously.
3. Citizen's Concerns. None.
4. Project Priorities List - Review.
  - a. Gazebo Park - \$500 spent on flowers, bark was installed (not on list for 2023 but will add to 2024.) The cost was approx. \$200.
  - b. Nolop Estates – waiting on property line review. Tabled for now. Confirmation of property line will determine the next steps.
  - c. Pammel Creek – grade for shelter access complete. Public Works will have crushed paved walkway done by end of next month dependent on other work demands.
  - d. Bench brochure completed. Need to post it on website and get updated version available at the Town Hall.
  - e. Mormon Coulee Park West – bench at Little Free Library in place (Eagle Scout project). Disc golf signage – proof is expected in July. Final design dependent on Town of Shelby logo decision. Two emergency services directional signs on Hwy 14 have been installed. Two signs that were ordered for entrances are now installed.
  - f. Smyth Park – all abilities swing design selected. Need to select color before ordering.
5. Pammel Creek Bench Donation. Pammel Creek bench donation arriving end of July. Will be assembled by Public Works and install date will be coordinated with donator.
6. Garbage Cans. Renee met Terry on April 7. Discussed alternate sourcing. Purchase and install dates TBD.
7. Fitness Court. Info to be provided at Town Board Meeting. Concept was brought to this committee for awareness and input. Discussion on possible merit of project, location, cost. The Committee does not recommend pursuing this project at this time due primarily to expense.
8. Battlestone Station Requests. Knutson met with HOA regarding playground equipment requests. The Town will provide information and resources for researching options. Discussion on naming rights will move to the Town Board.
9. Budget Status. The cost of two benches has been only actual spend. Spend is on track for 2023.
10. Shelby Youth Ball. Need to determine proper allocation of Public Works time spent on SYB related activities. SYB falls under the overall Town budget, further discussion on budget structure to come.

11. Parks Committee Membership. The current member number is adequate. Some inquiries have been made, no interested parties. Would be good to have representatives from different areas of the Town.
12. Public Works. Public Works has a full workload and are not readily available for additional projects.
13. ORA Property Update. Chairperson Knutson attended an open house tour, shared pictures, and initial timeline for the project.

Committee members have been tasked with researching park signage examples to review at the next meeting. Send ideas, suggestions, examples to Chairperson Knutson.

14. Adjournment. Motion by Butler to adjourn at 7:05 p.m., second by Blum. Motion carried unanimously.

Next regular meeting will take place Monday, August 7, 2023 @ 5:30 p.m.

Respectfully Submitted, Committee Member Monica Redmond