



TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

☎ 608.788.1032
🖨 608.788.6840
✉ info@townofshelby.com
🌐 www.townofshelby.com
📘 www.facebook.com/townofshelby

Town Board Working Meeting Minutes – **APPROVED**

Date: Wednesday, July 23, 2024

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Tim Candahl, Supervisors Marlene Heal, Tim Ehler (4:40 p.m.) and Renee Knutson, Administrator Christina Peterson, Treasurer Melissa Erdman, and Clerk Fortune Berg.

Excused: Supervisor Tim Padesky

Attendance List: None.

1. Meeting called to order by Candahl at 4:30 p.m.
2. Amendment to Design Contract for 14/61 Sidewalk. Peterson outlined the amendment proposed by CBS Squared, adding \$6,500.00 to the cost of the project design. Peterson noted additional work in the design phase can save costs and trouble later. Peterson noted she can ask the City of LA Crosse to cost share, but there is no agreement in place. Peterson believes the amendment is justified. Motion by Candahl to approve an amendment to the contract to include the \$6,500.00 increase, second by Heal. Motion carried unanimously.
3. 1986 Pumper Tanker Sale. Berg noted that no bids were received, and the previous motion only mentioned private sale so as a technicality the board should approve staff to put the fire truck on an auction site or use a broker. Motion by Candahl to sell the firetruck through a broker keeping the minimum bid of \$17,000.00, second by Knutson. Motion carried unanimously.
4. 2024 Budget Review and 2025 Budget Planning. (See attached). Peterson reviewed projected year end for 2024 revenues. Peterson and Erdman reviewed updates to the projected year end for 2024 expenses and loan needs. Peterson added that consolidation of services, change of service providers and grant opportunities can cause the numbers to fluctuate before the next planning meeting. Candahl asked if there is a way to get a 5-year average to see where the increases have been over the last 5 years. Peterson confirmed the categories can be summarized. Peterson reviewed projects that are anticipated to be completed before the end of 2024, and the costs associated with it. Discussion on grounds updates and maintenance. Discussion on Stormwater projects. Peterson noted the skid steer purchase anticipated by the end of 2024 and the plow truck anticipated to be completed in 2025. Peterson noted the necessity for an equipment replacement plan.
5. Adjournment. Motion by Ehler to adjourn at 5:53 p.m., second by Knutson. Motion carried unanimously.

Next regular meeting will take place Tuesday, August 6, 2024 @ 5:00 p.m.

Next working meeting will take place Tuesday, August 27, 2024 @ 4:30 p.m.

Respectfully Submitted by Fortune M. Berg, Clerk.