



# Sanitary District #2

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## Sanitary District Board Meeting Minutes – APPROVED

**Date & Time:** Thursday, July 11, 2024, at 4:30 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Present:** President Kurt Knutson, Commissioners Robert Lynn and Tim Ehler, Administrator Christina Peterson, Public Works Foreman Terry Wright, Water Operator Dan Odeen.

**Excused:** None.

**Attendance List:** None

Meeting called to order by Knutson at 4:34 p.m.

### **Minutes from June 20, 2024**

Motion by Lynn to approve minutes from June 20, 2024, second by Knutson. Motion carried unanimously.

### **Review and Approve Bills Payable**

Motion by Lynn to approve open invoices in the amount of \$51,077.04, second by Ehler. Motion carried unanimously. Motion by Lynn to approve paid invoices in the amount of \$44,592.95, second by Ehler. Motion carried unanimously. Knutson asked Wright to investigate the cost of a new sewer meter with an electrical supply and to locate a meter at eight houses at the end of the line.

**Public Comment** – Odeen reported that a house on Greenbrier, water usage went from 4,000 to 81,000 gallons. Trimble profile showed a leak which was suspected to be a toilet leak. Knutson suggested a note in a future newsletter to educate residents of volumes associated with leaks. Peterson received an inquiry about water bill and request for Sanitary District financials.

### **Old Business**

Lynn asked if we had heard back on a credit for the Phone Bill, Peterson said not yet but she will check. Lynn asked about sewer study proposal, and Peterson noted it would likely be September when we see a revised proposal from the engineer. Knutson asked about the tree that needs to come down for work at Wedgwood Valley Well 1. Wright and Peterson will review the procedure needed to upgrade the SCADA at Wedgwood Valley. Skyline Water Reservoir cleaning was postponed due to a water main break. It will be rescheduled in a couple weeks. Knutson suggested that job manuals and procedure manuals be created. The manuals could be broken out into daily tasks, routine maintenance, inspection schedules, procedures, Sanitary District #2 responsibilities, etc. A Public Relations Policy was also mentioned.

## **New Business**

None.

## **Reports**

1. Administrator
  - a. Peterson reported Sewer Study and sewer meter software capabilities which can create graphs and see peaks during rain events.
  - b. Future ordinance revisions to initiate fines for not complying with sewer connection rules. Question of whether fees be attached for legal fees to get court order for enforcement. Peterson will work with Stafford Law to revise ordinances.
  - c. IT updates. MCS is the new IT Company for the Town.
  
2. Public Works
  - a. Wright reported upcoming pour for concrete at Wedgewood Valley Wellhouse 1, apron around Vista, at manholes on Hickory Ln. and Crestview and pipe abandonment.
  - b. Sewer Lining – New advertisement for bid planned for next couple months. Wright is reviewing video to develop a plan.
  - c. Odeen reported that a Watermain break occurred on the Skyline Water System between the sample station and Skyline Access Road. Wieser excavating was contracted to assist. Rock and powerline created more difficulty in the excavation.
  - d. Odeen reported CMAR report approved at a previous meeting was certified
  - e. Water main flushing is scheduled for upcoming weeks.
  - f. DNR requiring a report on material of water lines for lead and copper lines before and after the shut-off.
  
3. Chairperson/Commissioners
  - a. Ehler noted interest in developing the Skemp Property. Peterson will gather files for review.

## **Adjournment**

Motion by Knutson to adjourn at Lynn 5:48 p.m., second by -. Motion carried unanimously.

Next meeting August 8, Thursday, at 4:30 p.m., Budget discussion

Respectfully submitted, Christina Peterson, Administrator.