



# TOWN OF SHELBY

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## Park and Vacant Land Committee Draft Meeting Minutes – **APPROVED**

**Date:** Monday, July 1, 2024

**Time:** 5:30 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Present:** Chairperson Renee Knutson; Committee Members, Monica Redmond, Jeffrey Butler; Administrator Christina Peterson.

**Excused:** Jean Wiggert and Josh Blum

**Attendance List:** None

1. Meeting called to order by Knutson at 5:30 p.m.
2. Approve Minutes. Motion by Butler to approve minutes from 6/3/2024, second by Redmond. Motion carried unanimously.
3. Public Comment. None.
4. Minutes Updates. No-mow – Knutson clarified the island on Boshart was not mowed, but the plan for the no-mow and plantings will not happen until fall. Peterson noted that Public Works also delayed mowing due to the turtle presence in the area. Trail Maps – will see if Josh can make live and/or could use QR code. Town Park informational signs – Knutson to look at cost. ORA Trail Farm – ORA has been asked to attend a town board meeting.
5. Disc Golf. Knutson gave update that the Disc Golf Kiosk has been installed and cost will be around \$750. Knutson asked the Town Clerk to add a section on town website with photos.
6. Walking Trail Map. Peterson will contact the County to see if they can utilize the new town base maps for the trail map and incorporate the line work that Blum created.
7. Project Updates/Budget. Gazebo Park has a limit of \$500 for the landscaping reimbursements for the year. At Pammel Creek Park, the crushed rock trail from parking lot to trail is eroding. Terry Wright said they would fix it when they are ready with hot mix. Chip Seal budget for the trail in Pammel Creek Park was \$14,000, but the first estimate was twice the \$14,000. Knutson will ask Wright again for an updated quote on chip seal. Overall budget to date shows approximately \$8000 spent. The remaining budget is \$40,000. Knutson mentioned the continuing request for tennis courts in Arbor Hills and the potential for grants. She suggested that a new surface could be upwards of \$40,000. Redmond suggested getting quotes for Arbor Hills and Terraces courts. Projects may need to be outsourced if Town crew does not have time. Nolop Park needs weeding and mulch. The committee would like a seasonal work plan from Public Works.
8. Administrator Report. – none
9. Chairperson/Commissioner Reports. – none

10. Adjournment. Motion by Redmond to adjourn at 6:22 p.m., second by Butler. Motion carried unanimously.

Next regular meeting will take place Monday, August 5, 2024 @ 5:30 p.m.

Respectfully Submitted by Christina Peterson, Administrator.