

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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## APPROVED

### Town Board Meeting Minutes

**Date:** Tuesday, June 8, 2021

**Time:** 5:00 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Chairman Tim Candahl, Supervisors Renee Knutson, Marlene Heal, Tim Padesky, and Tim Ehler, Clerk Fortune Weaver, Treasurer Sara Jarr, Administrator Christina Peterson, Public Works Terry Wright, and Fire Chief Holinka.

**Town Officials Excused:**

**Attendance List:** Mitch Vandenlangenberg of N. Chipmunk Rd.

1. Board Meeting called to order by Candahl at 5:00 p.m.
2. Approve Minutes from 5/25/2021 Motion by Padesky to approve minutes, second by Knutson. Knutson commented that the Board has not discussed the Fire/EMS study as a group and what is best for the Town since the study came out. Will appear on the next agenda for discussion in closed session. July 6<sup>th</sup> Meeting. Motion carried unanimously.
3. Bills Payable. Motion by Padesky, to approve open invoices: \$198,782.64 and paid invoices: \$26,137.91, second by Heal. Discussion on the St. Joe's total includes total project. Discussion also on the funding of bubbler (split between Park's, General Town and SYB). Motion carried unanimously.
4. Citizen's Concerns. Vandenlangenberg expressed concern regarding speed limit. Would like to have the speed limit reduced because of the amount of speeding that occurs there. Board discussed lowering the speed limit from Manske Park to Werner Rd, from 35 MPH to 25 MPH speed limit. Peterson suggested putting the speed trailer out right by H. Werner Rd/ R Herold Division.
5. Fireworks Ordinance. Peterson discussed that we should change the Fireworks ordinance because it does not comply with the Wisconsin State Statute. Mainly that there should be no exceptions for having a permit and the definition of what a Firework is. We want the ordinance to resemble the state statute and then explain the permit requirements and application process. We need to clearly state who can request a permit, what insurance we require, etc. We also need to establish what penalties can be imposed for using fireworks without a permit. Padesky explained changes to the ordinance back in May 2018. Mentioned 2<sup>nd</sup> class v. 1<sup>st</sup> class fireworks. Potential to move Officer Horton to Night shifts around the 4<sup>th</sup> of July holiday to better enforce the ordinance. Padesky suggested we investigate what the City of La Crosse has in place to assist us with our ordinance. Even if we do not change the ordinance this year, we will remind residents via newsletter that they need a permit to use fireworks that leave the ground. Staff will work on the ordinance and inform current sellers about the coming changes.
6. Fire Department Report. Holinka stated June 21<sup>st</sup> will be an open house for individuals that are interested in joining the Fire Department to come in and ask questions and watch a regular training. There will be one at 10:00 a.m. and 7:00 p.m. so that there are multiple

opportunities. Air Fest is coming up this weekend, Shelby is on the list for Mutual Aid so there may be activity that requires Shelby FD to staff multiple stations. Discussion on what water supply would be needed from Shelby while La Crosse FD is responding to Medary fires. Holinka informed La Crosse what options are available since Shelby used to service Medary. Calls have been mainly EMS recently. Some members of the Fire Department that are probationary are being promoted at an upcoming training. Department donated a grill to SYB for the time being due to their grill not working. Fireworks stand in the All-Star Parking lot was inspected; the Toke House lot tent has not been put up yet. Certification trainings will be coming up, members already lined up to attend from Shelby. Chief will be gone for the meeting on the 22<sup>nd</sup>, Assistant Chief will be attending the next board meeting in his absence. Postings for vacant positions will be posted and filled before the end of the summer.

7. American Rescue Plan Act (ARPA). Peterson highlighted information obtained from a webinar. Town set to receive funds, only certain uses acceptable. Options for the uses discussed. Town hall/ building improvements for social distancing or COVID response. One option would be for infrastructure and expanding the board room to accommodate social distancing. Installments are in two parts one this July and one in July 2022. We must use the allotted funds before 2024. We need to decide soon on what we can give to the Sanitary District. Wright explained what projects are necessary for Sanitary District, price estimate will not be available until he completes his research on the full extent of the project.
8. N. Chipmunk Rd. Motion for acceptance of the project completion and final payment including retainage and engineering fees by Padesky, second Heal. Motion carried unanimously.
9. Administrator Report.
  - a. National night out. La Crosse County asked if we would co-host in the Mormon Coulee Park. We have assembled a team to help them organize the event. Meeting for that on June 17. Event to be held on August 3<sup>rd</sup>.
  - b. Unused squad car will be sent to auction. We were recommended to a company by La Crosse County. Minimum bid will be determined and communicated to the auction company.
  - c. Comprehensive Plan will be moving along now. We have a schedule ready, and we hope to make a great amount of progress while staying in line with the County.
  - d. SYB is taking many hours of the staff's time and going forward we should make sure to have someone who can do the work that they need. And we will need to be able to compensate that person fairly. We currently have over 20 hours of staff time and two part time parks people working on SYB. Probably 35-40 hours a week for SYB season.
  - e. Peterson noted that in lieu of a Christmas party there could be a Shelby Picnic.
10. Public Works Report.
  - a. Wright noted that the new wellhouse should be ready to go within the next week.
  - b. Wright noted that the new fridge for the shelter is at Menard's and just needs to be picked up and moved into the Shelter.
  - c. Boy Scout mapped out the layout for the playground equipment. He will be giving Terry the details and answering any questions.

- d. Part timers started and are working on mulching and weed whacking, and painting fire hydrants.
- e. Easter Road ditching is all finished.
- f. Bubbler is installed.
- g. Drainage in Cedar is finished, they will need to finish ditching it.
- h. Driveways in Coulee Springs have all be patched up and fixed.
- i. Work has begun on ditching in Arbor Hills and will move onto other necessary areas.
- j. Sewers are still being lined. Break was fixed in Wedgewood Terrace.

11. Chairperson/Supervisor Reports.

- a. Padesky asked if there will be a grand opening for the new wellhouse.
- b. Heal noted that Dead End signage has been complained about. Wright noted that they all need to stay consistent.
- c. Padesky noted that the Loggers are sponsoring SYB, and Coulee Bank is not.
- d. Candahl noted the meeting with Bernie (La Crosse) and a consultant from Trilogy regarding the sewer agreement. Consensus is everyone wants to get the sewer agreement done as soon as possible to make sure the city can secure DNR funding.
- e. Boundary Agreement meeting will be coming soon so that we can have a refresher and then the necessary people will communicate with the city.
- f. WTA District Representative passed away. The Town of Shelby sent flowers.

12. Adjournment. Motion by Padesky, second by Knutson to adjourn at 6:51 p.m. Motion carried unanimously.

Next meeting will take place Tuesday, June 22, 2021 @ 5:00 p.m.

Respectfully Submitted, Fortune M. Weaver, Clerk