

TOWN OF SHELBY

Sanitary District #2



APPROVED

Meeting Minutes

Date: Thursday, June 11, 2020

Time: 4:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

PRESENT: Chairperson Kurt Knutson, Secretary Steve Lundsten, Commissioner Tim Ehler, Road Crew Foreman Terry Wright, Administrator Christina Peterson.

ATTENDANCE LIST: SEH: Randy Sanford, Torey Leonard, Brea Grace

1. Call to Order at 4:38 p.m. by Chairperson Kurt Knutson.
2. Citizens' Concerns. N/A.
3. Arbor Hills Well Project Update-Randy Sanford SEH. Randy explained project status for Well #2 Construction and gave notice of upcoming Pre-Construction Meeting for Olympic contract, to be held on June 18, 2020.
4. Arbor Hills Well Project DNR Loan#1, Resolution 20-2 Authorizing the Issuance and Sale of up to \$1,228,688.00 General Obligation Water System Promissory Notes, Series 2020, and Providing for Other Details and Covenants with Respect Thereto. Motion approve by Lundsten, second by Ehler, motion passed unanimously.
5. Arbor Hills Well Project DNR Loan#1, Bond Related Documents and DNR Loan Agreement. Motion to approve by Ehler, second by Lundsten, motion passed unanimously.
6. Change Orders. Randy explained it would be best to review any changes to pump and motor for Well #2 until after the pump test. Discussion on Change Order #1 for Olympic covered work to: Replace entire roof, Remove curbs/grates, add Interior hose bib (2), Remove sump grates, Remove dehumidifiers, Change VHF antenna to cellular, Hydropneumatic tank size reduction, and Change to chemical equipment. Motion by Lundsten to approve Change Order #1 except for the hose bibs, for a Change Order total of (\$22,028.07) (deduct), second by Knutson, motion passed unanimously.
7. Arbor Hills Well #1 Rehab Loan Application #2. Brea Grace explained the loan application is due June 30, 2020. SEH has much of the information for the application but will need to update financial information.
8. SEH Proposal for Loan Application and Administration. Motion by Knutson to approve contract with SEH for services related to DNR Loan Application #2, second by Lundsten, motion passed unanimously.
9. Resolution 20-3 Approving an Authorized Representative to File Applications for Financial Assistance from the State of Wisconsin Environmental Fund. Motion to approve Resolution by Ehler, second by Knutson, motion passed unanimously.
10. Resolution 20-4 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing through the State of Wisconsin Environmental Improvement Fund. Motion to approve Resolution by Lundsten, second by Ehler, motion passed unanimously.
11. Motion by Knutson to approve minutes from 5/28/2020, second by Lundsten. Motion passed unanimously.

12. Motion by Knutson to approve payment of bills, \$14,345.91 paid invoices and \$22,523.31 open invoices, second by Lundsten. Motion passed unanimously.
13. Administrator Report. Sewer Flow Meters are installed. Discussion on regulations for back-flow prevention for sewer lines.
14. Chairperson/Commissioners Reports. none
15. Public Works Report. none
16. Adjournment. Motion to adjourn by Knutson second by Lundsten at 6:07 p.m. Meeting adjourned.

Next Meeting on July 16, 2020 @ 4:30 p.m.

Respectfully Submitted, Christina Peterson, Town Administrator