

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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APPROVED

Town Board Meeting Minutes

Date: Tuesday, May 4, 2021

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Town Officials Present: Chairman Tim Candahl, Supervisors Renee Knutson, Marlene Heal, Tim Padesky and Tim Ehler, Treasurer Sara Jarr, Clerk Fortune Weaver, Administrator Christina Peterson and Public Works Terry Wright, Fire Chief Tony Holinka.

Town Officials Excused: N/A

Attendance List: Kurt Knutson

1. Meeting called to order by Candahl at 5:00 p.m.
2. Approve Minutes from 4/13/2021 & 4/20/2021 (Joint Meeting). Motion by Heal to approve minutes with correction of park name in #19(f) on 4/13/2021 minutes, second by Padesky. Motion carried unanimously.
3. Bills Payable. Motion by Padesky, to approve open invoices: \$45,200.16, second by Knutson. Motion by Padesky, to approve paid invoices: \$7,168.41, second by Heal. Motions carried unanimously.
4. Citizen's Concerns. None.
5. WI DOT Financial Agreement for Proposed Sidewalk 14/61 Brickyard. Peterson summarized information on DOT project. Reviewed cost share proposed and areas in Shelby that would be included. Cost share proposed is being reviewed to determine what the Town should contribute. Candahl discussed what conversations have occurred in the past regarding that area. The Board will decide after more negotiations have been made to determine Shelby's contribution.
6. Bluffland Coalition- Proposed Revision to Memorandum of Understanding. Peterson discussed what the new revision entails. Motion by Ehler to approve Revise MOU, second by Padesky. Motion carried unanimously.
7. Fire Department Captain Appointment. Motion by Padesky to appoint Jesse Smith as Captain of the Shelby Fire Department, second by Heal. Motion carried unanimously.
8. Fire Department Report. Holinka discussed MAVIS training attended recently. MAVIS is a system that assists our department with dispatching. Multiple calls to Mobile Home Park this month, Sheriff's Department has an investigation open on one. Anything going forward pertaining to that call would be in conjunction with them. April was a busy month for calls and trainings. EMS Shared Services Study will be presented and reviewed at the next meeting. Newly appointed Captain Smith will attend the next meeting.
9. Kurt and Renee Knutson Variance Request. Kurt and Renee Knutson reviewed the request and diagrams (see attached). Motion of no objection to La Crosse County by Padesky, second by Ehler. Motion carried unanimously with Supervisor Renee Knutson abstaining.
10. Public Works Report/ Brush Pickup Discussion.
 - a. Wright reminded the Board of the previous brush schedule versus the once-a-month pickup done now. Residents are now dumping brush on the side of the road and in parks and at the leaf bin. Wright suggested adding a bin for the brush next to the leaf bin for brush only, put up unlawful dumping signage and issue citations, or ask the

City if we can pay a flat rate to have residents dump brush there. Asking for Board guidance. Discussion on what options we should pursue.

- b. Wright overviewed what projects are currently being completed. Gave updates on North Chipmunk Rd.
 - c. DOT Drug and Alcohol Training completed by Wright.
 - d. Ditching and drainage will be worked on this coming week for Coulee Springs Lane/ Cedar Road.
 - e. SYB fields fertilized, weeds sprayed, ground hog problem being controlled.
 - f. Sewer Lining will begin in June.
 - g. Bathrooms are on a timer, working well.
 - h. Well #2 is about a month out.
 - i. Break in Skyline, pipe to be replaced in the coming week.
 - j. Arbor Hills Well #1 is set to be started in 2 ½ months. Arbor Hills Well #2 must run for 30 days with no problems before Arbor Hills Well #1 can be worked on.
11. New Hire for Cleaning and Maintenance. Jarr explained that Service Master discontinued service with a 30-day notice, come the end of May they will no longer be cleaning Town Hall, Fire Station, Town Shop. Peterson explained that a part-time hire specifically for the Town could be utilized more efficiently and do a better job with less breakdown in communication. Could also be utilized for light maintenance in Town Buildings. Peterson noted that we can draft a job description. Status update will be provided next meeting.
 12. Firework's Permit Application. Candahl reviewed two applications for Fireworks Permits. Motion by Heal to approve Fireworks Permit if the insurance providers adjust their insurance form to list Town of Shelby as additionally insured, second by Ehler. Motion carried unanimously.
 13. Weed Commissioner Appointment. Peterson noted the statute that states we should appoint a Weed Commissioner and it will carry over. We had issues last year and we need documentation of an appointment for the future. Motion by Padesky to appoint Terry Wright as Weed Commissioner for the Town of Shelby, second by Ehler. Motion passed unanimously.
 14. Administrator Report.
 - a. SYB going well. Meetings being held with the families. T-ball registration cut off because of the number of signups. Team numbers and team sizes mentioned.
 - b. Mentioned the complaints and questions being received regarding the number of dogs and what precedence we want to set for enforcement of the ordinance. Discussion on different requirements to exceed the 3-dog limit. No decisions made at this time, but ordinance will be reviewed and potentially re-drafted to reflect decisions made by the Town Board.
 - c. County Highway Department will be moving out of their shop on Hillview. Discussion on moving the old Town shop out of the area to allow for room for development. No decisions made at this time.
 - d. Meeting with ORA later in the week to discuss potential trail systems.
 15. Chairperson/Supervisor Reports.
 - a. Candahl noted that he and Peterson will go meet Mitch Reynolds the new La Crosse Mayor on 5/5/2021.
 16. Adjournment. Motion by Padesky, second by Heal to adjourn at 6:25 p.m. Motion carried unanimously.

Next meeting will take place May 25, 2021 @ 4:00 p.m. (Same time as Board of Review)

Respectfully Submitted, Fortune M. Weaver, Clerk