

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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**APPROVED**

## **Park and Vacant Land Committee Meeting Minutes**

Date: Monday May 3, 2021

Time: 5:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Supervisor Marlene Heal, Tim Ehler, Monica Redmond, Josh Blum, Clerk Fortune Weaver, Public Works Terry Wright, and Supervisor Renee Knutson.

**Town Officials Excused:** N/A

**Attendance List:** N/A

1. Meeting called to order by Ehler at 5:36 p.m.
2. Minutes from 4/5/2021. Discussion on minutes from the last meeting and the memorandum attachments with additional discussion notes. Additional clarification for individuals who were not present at the last meeting. Comment from Redmond regarding the cost estimate for crack filling and painting of the courts in parks. Amounts will be amended in the 2021 Project List amount. Motion by Redmond to approve minutes, second by Heal. Motion carried unanimously.
3. Citizens' Concerns. Representative from Battlestone Station Road via email stated that the park project near her is congested. She would like to see some of the smaller trees moved to decrease clutter. Also, she requested the parking lot be moved to a different area because the park will not be used enough to warrant a parking lot at that location or even at all. Discussion on what options are available to adjust. No decisions made at this time.
4. Bluffland Coalition Memorandum of Understanding (MOU). Peterson explained what the new MOU includes that the last draft did not. Discussion on the different trails and parcels around Shelby and how the MOU would affect them. Blum noted that if there is something that comes about that Shelby does not agree with there is a clause that would allow the Town to change their mind. Motion by Blum to forward to Town Board for review, second by Heal. Motion carried unanimously.
5. 2021 Project List. Discussion on what items were budgeted and what items need amounts changed now that we have had time to get more information. Part of the Trail Signage Project would include branding, directional signs, private property signs, etc. It would be an all-encompassing project, price to be determined later. Potentially use trail forks to map out our trails so that they can be searched online. Fundraising options for taking on additional projects in 2021. See attached Finalized Project List. Motion by Heal, second by Redmond to approve the list.
6. Public Works Report
  - a. Part time kids are going to be starting in a few weeks. Projects discussed for them.
  - b. Discussed what plumbing expenses that are specifically services to Parks and SYB that are being charged to the road budget.
  - c. Work to be completed in the parks: pest control, landscaping, maintenance, etc.
  - d. AEDs purchased... locations and donations for additional AEDs discussed.
7. Memorial Bench Form. Discussion on benches uniformity by area/park/trail. And the cost of the bench will fluctuate as needed to cover the full cost of the production and placement of

the bench. More information on standard benches will be brought to the next meeting for the committee to review and make a more informed decision.

8. Administrator's Report

a. Discussed what sponsorships and donations have been received for SYB.

9. Adjournment. Motion by Heal, second by Blum to adjourn at 7:25 p.m. Motion carried unanimously.

Next meeting will take place Tuesday, June 7, 2021 @ 5:30 p.m.

Respectfully Submitted, Fortune M. Weaver, Clerk