

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



2800 Ward Ave

La Crosse, WI 54601

Phone: (608)788-1032

Email: info@townofshelby.com

APPROVED

Park and Vacant Land Committee Draft Meeting Minutes

Date: Monday, April 3, 2023

Time: 5:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Renee Knutson; Committee Members, Monica Redmond, Jeffrey Butler, and Jean Wiggert; Administrator Christina Peterson.

Excused: Committee Members Josh Blum and Brad Reinhart

Attendance List: Tim Candahl

1. Meeting called to order by Chairperson Knutson at 5:31 p.m.
2. Approve Minutes from 3/6/2023. Motion by Butler to approve minutes from 3/6/2023, second by Redmond. Motion carried unanimously.
3. Citizen's Concerns. None.
4. Project Priorities List Updates. Knutson reported on the following:
Nolop Estates Park - Public Works will pull equipment in August 2023, reinstall spring 2024.
Bench brochure – Renee received additional feedback and will continue to use the detailed version of the brochure. A new bench donation will be placed in Pammel Creek Park. Another bench is also on order for Mormon Coulee Park to be placed by the Little Free Library.
Signs for Hwy 14/61 to direct traffic to Mormon Coulee Creek Park – Signs have been completed. The signs for the town road entrances were not made and needed reorder. Candahl would like to see logo on new signs that go on entrances.
5. Garbage Can Styles/Pricing. Renee will meet with Terry on April 7 to discuss.
6. Swing Seat for Smyth Park. Renee shared an example which costs \$1000. Terry found the Jen Swing which is cheaper. Renee mentioned that the higher price swing was the same as those in other parks. Renee asked users at Trane Park and received feedback which favored the more expensive type, since it would be easier to dry off, child feels safer, and works for many size kids. Motion by Butler to order Landscape Structures by Gerber molded seat, seconded by Jean. Motion approved unanimously.
7. Wedgewood Valley Park Project Proposal. Tabled.
8. Bluffland Coalition Signage/Updates. Bluffland Coalition signage/updates. – Renee showed Bluffland Coalition logo. Bluffland Coalition would like to develop a logo for the Proposed Bluffland Traverse Trail, which will be different than the Coalition logo. Three logos could go on the signs: municipality, Bluffland Coalition, ORA. For locations in Shelby, they recommend 1 kiosk with a map of the Butterfly Trails. 8 kiosks in total for Traverse Trail, and 12 locations with QR codes. Intersections would have signage (approx. 60). On trail indicators would be every 2.5 miles. ORA will facilitate. Anticipated cost for Shelby is \$4000.
9. Reports.
Admin report:
 - a. Battle Station Rd. neighborhood request for playground equipment in park – Butler would like to contact them. Renee noted that the 4 mounds in the park were for planting and the plantings have not been completed. This could be a potential location for a playground. Another option would be where gazebo was going to go or right by parking lot.
 - b. Parks Committee structure – Brad Reinhart stepped down.
 - c. SYB – looking to develop an agreement with schools for field use.

d. Easter Egg Hunt for Lions Club at Mormon Coulee Park.

Chairperson Knutson Report:

- a. She talked to Terry Wright about filling holes in spectator area of Hillview Fields.
- b. No cost estimate yet for Pammel Creek Park electricity. He was going to check with Padesky Electric.
- c. No estimate yet for Nolop park play equipment.
- d. Mormon Coulee Park . paving for turn around will wait another year or when funding is available.
- e. Website shelter maps. Renee is still working on improving the map.
- f. Logo – Renee showed an update on Town Logo which is really close.
- g. Renee received an email requesting use of Pammel Creek Park to hold a cycle race. It is a big spectator sport. Renee did not receive the information requested.

Jean Wiggert requested money for baskets. Butler made a motion to allocate \$500 to gazebo park, seconded by Redmond. Motion carried unanimously.

10. Adjournment. Motion by Wiggert, second by Redmond to adjourn Parks and Vacant Land Committee Meeting at 6:30 p.m. Motion carried unanimously.