

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



2800 Ward Ave

La Crosse, WI 54601

Phone: (608)788-1032

Email: info@townofshelby.com

APPROVED

Town Board Meeting Minutes

Date: Tuesday, April 19, 2022

Time: 5:00 p.m.

Location: 2801 Ward Ave, La Crosse, WI 54601

Town Officials Present: Chairperson Tim Candahl, Supervisors Renee Knutson, Marlene Heal, Tim Ehler and Tim Padesky, Administrator Christina Peterson, Treasurer Sara Jarr, Fire Chief Tony Holinka, Officer Sean Horton, Public Works Director Terry Wright, and Clerk Fortune Weaver.

Town Officials Excused: None.

Attendance List: Barbara Miller (W5679 County Road F), Jessica Boland (Shelby Youth Ball), Terry Gerke, Tim Gerke and Eric Kvamme (Public Works).

1. Meeting called to order by Candahl at 5:03 p.m.
2. Minutes from 4/5/2022. Motion by Heal to approve minutes from 4/5/2022, second by Padesky. Motion carried unanimously.
3. Bills Payable & Treasurer's Report. Motion by Knutson to approve open invoices for \$24,485.80, and paid invoices for \$62,218.71, second by Padesky. Motion carried unanimously.
4. Citizen's Concerns. Barbara Miller read her written request aloud. (See attached). Miller noted that the variance request was previously denied. Peterson provided additional information about the request, parcels in question and existing easements. Peterson added that the date the access easement was put in place triggers a legal check to see if the town is required to allow a variance. Peterson added that at this time there are no plans to change the ordinance. Peterson explained that one reason that the ordinance exists is so that multiple houses do not share a driveway. A driveway shared by many homes could become a private road and/or would be assumed to be a town road which would create issues and confusion in the future. Peterson advises consulting with the attorney to clarify how the town should proceed. Knutson noted additional concerns regarding entry and exit of emergency vehicles which means there is a need for additional parameters or requirements for the driveway. Wright commented that Meyers Rd (end) operates that way. Candahl noted the board will investigate it and will try to come up with a solution.
5. Class B Temporary License for Mormon Coulee Lion's Club. Motion by Heal to approve Temporary License for Mormon Coulee Lion's Club on 5/1/2022 for their Annual Auction in Mormon Coulee Park, second by Padesky. Motion carried unanimously.
6. Pay Scale Discussion. Peterson provided information on the current rates. Peterson noted that with job markets today, staying competitive will help the Town get workers. Wright added that fast food restaurants are starting people at \$16.00 per hour and the Town's rates are not competitive right now. Discussion on rates in previous years for teen workers versus retired workers. Peterson made a comment on rates for CDL drivers or pay based on experience. Wright provided additional information on what both teen workers and retired workers are expected to do during a normal day. Ehler reiterated that the nearby competition is offering significantly more than the Town. Motion by Padesky, second by Knutson to table until May 3rd meeting. Motion carried unanimously.
7. Election Equipment. Weaver provided information on the Express Votes and usage during the elections. Reviewed the quote received from ES&S. Discussion on need for elections. Motion by Candahl, second by Padesky to approve quote for \$7,070.00. Motion carried unanimously.

8. Cliffside Drive Road Project. Peterson provided information on options (see attached); Peterson noted the project is being bid out as option number three. Discussion on different options received from City of La Crosse Mayor. Candahl stated his opinion is to proceed with option three if the city will allow Shelby to tie in the culvert that is just south of the project to their drainage. Peterson clarified that any information posted in the paper is not the final decision and noted the issues the City is trying to solve with this project. Knutson asked if the Town could request to pay back the amount in five years, instead of three years. Peterson reviewed the cost breakdown; 35% of all paving costs and overhead, 100% of the curb in front of each Shelby property, 35% of the storm sewer and the underdrain is only on the east side of the road so that would be 100% Shelby's cost. Peterson noted total project cost is approximately \$818,000.00. Wright noted that the project affects eighteen lots total, 35% (or six lots) are in Shelby. Motion by Ehler to amend option three, allowing the town to tie from the culvert into the catch basin, and allowing the town to repay the \$195,000.00 over five years instead of three, second by Padesky. Heal abstained. Motion carried unanimously. Wright reviewed other projects that would require cost share, in the Boschert Addition.
9. Public Works Report. Wright noted that John Neubauer called Wright and asked if he can have a large group and if he can place a 20'x40' tent up. Also asked if the town can supply picnic tables. Ehler asked if he can have it down by the end of his rental. Wright thinks that the other renters should be contacted and if either of them have an issue, then it should not be allowed. Candahl commented that the tent will be offsite from the shelter and the person is renting the shelter, not the whole park. The other renters will be notified, and the town board has no issues with the tent being placed in the park. Ehler noted the tent will need to be staked appropriately and placed where it will not interrupt any park drainage or functions.
10. Police Department Report. Horton noted 327 calls responded to in Shelby in March between La Crosse County Sheriff's Department and Shelby Police Department which is higher than normal. No calls were out of the ordinary in nature. Horton stated the City of La Crosse will be implementing No Mow May Policy, no decision has been made for Shelby as far as No Mow May. Candahl stated there will be no change to Shelby's policy for 2022.
11. Fire Department Report.
 - a. Boat is back from getting lettering done.
 - b. Shelby Fire Department is volunteering for the Mississippi Clean Up on May 7th.
 - c. 95% personal belongings were saved at Red Oaks Drive fire. Residents will need new drywall and roof.
 - d. Tender will be done by the end of the week.
 - e. Christa Morris will be joining the department. She has already obtained most of her certifications.
 - f. Unsure about how much revenue the Chicken Q brought in, the department is still paying invoices and processing donations.
12. Parks and Vacant Land Committee Report. None.
13. Planning Commission Report. Peterson noted the Commission is still working on the Comprehensive Plan.
14. Administrator Report
 - a. Peterson stated she is collaborating with Wright to get the GIS program going. City of Onalaska and La Crosse County been helpful in moving forward as well. The Town will follow the same plan as the City of Onalaska.
 - b. La Crosse County provided information on policies for reviewing Certified Survey Maps (CSMs), etc. Next meeting there will be a policy available for review.

- c. US Fish and Wildlife grant was received, that will be a large project upcoming. Still waiting to find out about WisDOT trail on Highway 35. If it did not get the funding this time, another opportunity will be coming soon allowing trail and parking for the refuge.
- 15. Supervisor Reports. Candahl reported that meting for Cliffside Drive is coming soon. Candahl hopes to setup a meeting with DNR and WisDOT for Highway 14. Need to work on flooding issues. Candahl will reach out to state reps again regarding ongoing issues in the town. Candahl noted boundary agreement discussions will be coming soon.
- 16. Adjournment. Motion by Heal to adjourn the meeting at 6:01 p.m., second by Padesky. Motion carried unanimously.

Next Town Board Meeting – May 3rd, 2022 @ 5:00 p.m. at Town Hall, 2800 Ward Ave.

Respectfully Submitted,
Fortune M. Weaver, Town Clerk