

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



2800 Ward Ave

La Crosse, WI 54601

Phone: (608)788-1032

Email: info@townofshelby.com

Town Board Meeting Minutes

Date: Tuesday, April 18, 2023

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Town Officials Present: Chairperson Tim Candahl, Supervisors Renee Knutson, Tim Padesky, Tim Ehler and Marlene Heal, Fire Chief Tony Holinka, Clerk Fortune Berg, Administrator Christina Peterson, and Treasurer Sara Jarr.

Town Officials Excused: None.

Attendance List: Tim Gerke, Terry Gerke, Eric Kvamme, Sen Horton, Kurt Knut.

1. Town Board Meeting called to order by Chairperson Candahl at 5:00 p.m.
2. Approve Minutes from 4/4/2023. Knutson asked about the timeline about number five during the Boma Road Water Extension Feasibility Study, comments came after K. Knutson and R. Lynn spoke. Wanted to know if they should be moved for appropriate timeline and context. Motion by Ehler to approve minutes from 4/4/2023 with changes suggested, second by Heal. Motion carried unanimously.
3. Bills Payable. Motion by Heal, second by Padesky to pay open invoices in the amount of \$23,423.15, and to approve paid invoices in the amount of \$22,221.15. Motion carried unanimously.
4. Citizen's Concerns. None.
5. Boma Road Design Proposal. Postponed until May 9th meeting.
6. Valley Road Stormwater Improvement Project – Design Proposal. Postponed until May 9th meeting.
7. Reappoint Elliott Bujan and Al Schulz to Planning Commission. Motion by Padesky to reappoint Elliott Bujan and Al Schulz to Planning Commission Term May 1, 2023 – April 30, 2026, second by Knutson. Motion carried unanimously.
8. Preliminary Plat – Stone Haus Addition (Skemp Road) – Letter from TAC Meeting. Peterson reviewed the Technical Advisory Committee (TAC) meeting held at La Crosse County in March to discuss the six lot plat that Paul Kunert is proposing. The letter goes over topics that were discussed and the engineer will bring back a plat based on what was discussed. The Planning Commission will review the finalized plans and make recommendations. Peterson noted that the current proposal is a temporary cul-de-sac, and she recommended an easement for more permanence. Discussion on the road surface width and minimum radius for cul-de-sac. Wright commented that the cul-de-sac would need to be a minimum of forty feet. Candahl confirmed that the Fire Department would be able to turn around in a forty-foot cul-de-sac. Peterson noted the proposal shows gravel, she recommends paving the cul-de-sac since it will likely be semi-permanent. Peterson noted phase one is only the six lots, and she is unsure whether the town can require a preliminary plan for all the lots that would be platted in all phases. Peterson noted the requirement of land dedication and fee the fee of \$250.00 per lot and 2 acre minimum for development. Peterson noted that per ordinance the board can modify the requirements, and the engineer asked if the fee and land dedication would be waived. Wright asked about a second entrance/exit and if the road would go through the park. The Planning Commission recommends getting the land dedication with phase one to ensure the park can move East. The board will discuss land dedication further when final plans are received. Motion

APPROVED

by Padesky to recommend blacktop on the cul-de-sac and to collect the \$250 fee per lot, second by Heal. Motion carried unanimously.

9. Resolution Request to La Crosse County for Bridge Funding. Peterson explained that La Crosse County has funds available to cost share for local bridge projects, La Crosse County will pay 50% of our share for design and construction and will do solicitation for engineering firm and help get it through WisDOT for bidding. Peterson explained the resolution project has a sunset date of 2027 and La Crosse County wouldn't be able to move forward until January 2024. Motion by Ehler to accept resolution, second by Padesky. Motion carried unanimously.
10. Administrator Report.
 - a. None.
11. Public Works Report.
 - a. None.
12. Fire Department Report.
 - a. Holinka noted 21 calls in the last seven days.
13. Chairperson/Supervisor Reports.
 - a. Heal reviewed the recent Bluffland Coalition meeting and discussion on allocating funds for the trail. Heal noted Town of Shelby will contribute \$4,000.00 for signage. More options will be discussed in the future. Next meeting will occur in May. Heal noted 5 Pines property closed and more concrete plans will be discussed soon. The Coalition is exploring funding options to continue the projects.
14. Adjournment. Motion to adjourn at 6:00 p.m. by Padesky, second by Knutson. Motion carried unanimously.

Next regular meeting will take place Tuesday May 9, 2023 @ 5:00 p.m.

Respectfully Submitted, Fortune M. Berg, Clerk