

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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**APPROVED**

## Annual Town Board Meeting Minutes

Date: Tuesday, April 16, 2024

Time: 6:00 p.m.

Location: 2801 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Chairman Tim Candahl, Supervisors Renee Knutson, Marlene Heal, Tim Padesky and Tim Ehler, Treasurer Melissa Erdman, Clerk Fortune Berg, Administrator Christina Peterson, Fire Chief Tony Holinka, and Sanitary District #2 President Kurt Knutson.

**Town Officials Excused:** N/A

**Attendance List:** Elliott Bujan (N1990 Stonecrest Road), Tim Gerke (W5421 County Road F), Dan Odeen (2942 Marion Road S), Terry Gerke (2507 Burr Oak St W), Eric Kvamme W5319 County Road MM), Dave Gebhart (W5462 Boma Road).

1. Meeting called to order at 6:00 p.m. by Candahl.
2. Introduction of Town and Sanitary District Officials.
3. Set Date for 2025 Annual Meeting. Motion to set meeting for April 15, 2025, by R. Knutson, second by Padesky. Motion carried unanimously.
4. Set Date for 2024 Budget Hearing & Special Town Meeting. Motion to set for November 19, 2024, by K. Knutson, second by Heal. Motion carried unanimously.
5. Minutes from 2023 Annual Meeting. R. Knutson wanted clarity on number 11. Suggestion to take out "extended" and K. Knutson suggested adding the ordinance number the City of La Crosse is using to charge the Sanitary District #2. Motion to approve minutes from the 2023 Annual Meeting by R. Knutson, second by Padesky. Motion carried unanimously.
6. Minutes from 2023 Budget Hearing & Special Town Meeting. Motion to approve minutes from the 2023 Budget Hearing and Special Town Meeting by R. Knutson to approve, second by Padesky. Motion carried unanimously.
7. Fire Department Report. (See attached) Chief Holinka reported on response times, call types, new equipment, members updates, public engagement, and goals and expectations for 2024 and beyond.
8. Public Works Report. (See attached) Peterson reviewed report submitted by Terry Wright. Wright reviewed accomplishments by Public Works in 2023 and the plans for 2024.
9. Sanitary District #2. Kurt Knutson stated Public Works is a key component in maintaining the sewer and water systems. K. Knutson reported that the Sanitary District #2 continues to provide safe water and sewer disposal to customers. K. Knutson stated the biggest news is that testing showed no PFAS. K. Knutson did note the ongoing efforts to resolve the iron issue in Arbor Hills Well #2. On the sewer side, efforts continue for the reduction of inflow and infiltration (I&I). I&I effects the volume that goes through to the

City of La Crosse and how much the Sanitary District pays. K. Knutson stated that there is no sewer contract with the City of La Crosse and the Town/Sanitary District continues to be billed by city ordinance. K. Knutson noted negotiations for a sewer agreement are ongoing. K. Knutson thanked the Water and Sewer Operators for completing necessary continued education and their efforts for keeping the systems working. Dave Gebhart asked if the sewer rate would be different if there was an agreement with the City of La Crosse. Peterson stated that the rates are 10% more without an agreement but added the Town/Sanitary District currently pays an average per household, not by volume. Peterson explained that if the cost was calculated by volume, it could likely cost more than what is being paid now. K. Knutson clarified that Public Works works with contractors to get the sewer lining completed.

10. Clerk's Report. (See attached) Berg reported on Elections, Building Permits, Ordinances and Policies, Alcohol and Tobacco Licensing, Dog and Cat Licensing, and Town and Sanitary District Assets. K. Knutson asked about the number of liquor licenses the Town of Shelby can issue. Berg answered and explained available licenses versus reserved licenses. Dave Gebhart asked that the digital sign outside of Town Hall and the Town website be more cohesive (i.e., reflecting burn bans, brush pickup, etc.)
11. Treasurers Report. (See attached) Peterson reviewed the 2023 Year End Budget versus Actual Year End. Erdman noted the audit is ongoing and will be done in a few months. Peterson added the utility fund for loans for sewer systems is going to be closed out. Candahl noted the fund balance is returning to where it was before all the storms, and the last remaining loan will be paid off as of the end of 2024. Peterson noted prolonging projects has allowed the Town to avoid taking out several loans at one time.
12. Chairperson and Administrator's Report. (See attached) Peterson reported on the 2023 tax levy, the 2024 re-evaluation (started in 2023), boundary agreement updates, settled lawsuits, current consultants, Town staff updates and years of service, and briefly overviewed project statuses. Candahl briefly noted that Shelby Youth Ball is going to begin their season soon, but the committee has been meeting and planning year-round. Candahl suggested all committees give an annual report and be on 2025 Annual Meeting agenda.
13. Parks and Vacant Land Committee. Renee Knutson stated that the committee is planning to keep projects small and straight-forward. R. Knutson recognized that there are larger projects that the community wants to see, but the funds for those larger projects is not currently available. R. Knutson noted planning for more walking trails and greenspace in the future.
14. Law Enforcement Report. Candahl briefly reported on the calls he has received that are related to enforcement of laws or ordinances. Candahl works with the County or with Animal Control as necessary.
15. Public Comment. None.
16. Adjournment. Motion by Padesky to adjourn at 7:27 p.m., second by Heal. Motion carried unanimously.

Respectfully submitted, Fortune M. Berg