

TOWN OF SHELBY BOARD MEETING MINUTES

DATE: April 27, 2015

LOCATION: Shelby Town Hall

TIME: 4:30 PM

TOWN OFFICIALS PRESENT: Chairperson Tim Candahl, Supervisor Tim Ehler, Supervisor Joyce Wichelt, Administrator Jeff Brudos, Clerk Michelle Kind

TOWN OFFICIALS EXCUSED: none

ATTENDANCE LIST: see attached

1. Call to order at 4:30 PM by Candahl
2. Motion by Ehler/Wichelt to approve the minutes of April 27, 2015. Motion carried.
3. Motion by Wichelt/Ehler to approve the payment of bills as presented in the amount of \$11,719.49. Motion carried.
4. Citizens Comments: none
5. Motion by Ehler/Wichet to recommend approval to the County Planning Committee of the Special Exception Permit # 2015-04 of Krisan LLC for Parcels 11-634-2 & 11-609-0 at W5799 State Road 33. Permit is to grade, shape and fill an aprox. 45,000 sq. ft. area for future construction of a proposed riding arena all within the 300-ft Shoreland Buffer of Pammel Creek in the Town of Shelby. Sandra Cleary and Roger Lundsten appeared relative to the special exception permit. Robert Swartz of the Stry Foundation, one adjacent property owner had no objection. See attached. Motion Carried.
6. Motion by Wichet/Ehler to recommend approval to the County Planning Committee of the Special Exception Permit # 2015-05 of Robert Swartz O/B/O Paul E Stry Foundation, Inc for Parcels 11-616-1 & 11-634-1 at W5823 State Road 33. Permit is for filling and grading within the 300-ft Shoreland District of Pammel Creek associated with demolition of a residence and two accessory buildings, removal of a crushed rock driveway, construction of retaining walls, landscaping, and construction of a 420-ft long by 5-ft wide sidewalk for a total disturbed area of aprox. 0.285 acres in the Town of Shelby. Robert Swartz appeared relative to the special exception permit. Sandra Cleary of W5799 State Road 33, an adjacent property owner had no objection. See attached. Motion Carried.
7. Motion by Candle/Ehler to recommend approval of a variance for Gerald and Nancy Jorgenson from Certified Survey Map requirements for a house to be built on a parcel of land without public access at W5648 US Hwy 14/61. Don Jorgenson appeared relative to the request. The Planning Committee approved the request at their meeting 5/21/15. Motion Carried.
8. Discussion held with Philip Thaldorf to acquire a portion of the right-a-way of Harvest Lane Parcel 11-95-0, Parcel A, north of the right-a-way of Harvest Lane, east of Autumn Drive and south of 14/61. Brudos will provide parameters to Thaldorf on

ditch requirements and minimums to allow for Town Road runoff and future possible driveways. Thaldorf to consult an engineer or surveyor and review plans with Town Board for the June 15th meeting, if possible.

9. Discussion held with Ken Gorman of the Willow Heights subdivision plat to allow construction of Willow Heights subdivision and discussed the developer's agreement. Items discussed were: 24 lots, public park land, utility easements, storm water runoff, and Ordinance 5.01 was reviewed. Brudos to contact Attorney Kevin Roop on the project.
10. Motion by Wichelt/Ehler to approve the application of the Mormon Coulee Lions Club for a Temporary Class B Beer License for the Lions Club Auction at Mormon Coulee Park on 5/3/15. Motion Carried.
11. Motion by Ehler/Wichet to approve a variance to driveway requirements for James Spielbauer of Parcel 11-2363-1 at W5291 Skyline Drive. Easements from the neighbor have been obtained. Variance is for a driveway to cross neighboring property, have a narrow angle to the street and have a slope of 10%. Motion Carried.
12. Motion by Wichelt/Candahl to appoint Terri Schlichenmeyer of W5556 State Road 33 to the Park Committee. Motion Carried.
13. Discussion held on establishing a meeting date for residents in the area of the proposed water project of Co. Hwy "F" and Knobloch Road area. Brudos to contact Becker/Hoppe Engineering and All Star Lanes for a public meeting to be held sometime between 5/18-6/6 with the Sanitary District and Town Board. Mueller and Candahl to co-chair the meeting. A letter to be sent at least a week prior to the meeting to the residents possibly affected on the ridge from the area of Boulder Ridge through Knobloch Road to County Road F/Hwy 33 to Three Town Road.
14. Administrator/Treasurer report – see attached, Pammel Creek Park only serves U10 & Girls softball games. There will be a few tournaments held there as scheduled from last year's approval. Serious fire last night at house on Valley Parkway.
15. Clerk – April Bank Rec – see attached, options for Board of Review training, and Election reporting is finalized
16. Town Chairman reported on meeting Mormon Coulee Lions this week, their Auction is this Sunday, May 3rd. They will have pictures available for the proposed shelter. Candahl spoke with the City of La Crosse on the SYB parking lot. Also requested a review of a program to provide a larger recycling can or tote for residents.
17. Supervisor Ehler reported requests from Superintendent Randy Nelson for a portable mound for Central High to play ball on. He has spoken to the County regarding the Hillview ball field and our request to purchase the land.
18. Supervisor Wichelt inquired about additional police surveillance at Pammel Creek Park. Brudos noted additional rounds are being made. Wichelt noted a park hours sign has been requested for Pammel Creek Park from residents and requested Brudos look into installing one. Wichelt requested a time line for an HR person and an Insurance representative to meet with the Town Board. Brudos will call Frank Perez from Gunderson HR and Bill Heim for Insurance. At the next meeting review the

handbook update for disbursement for retiree health benefits. The cell phone of the Chairperson was reviewed and is in a 2 year contract. To review emails regarding Town business it was found that the Town Board should be provided with Town email addresses for Town business so it is not on their personal emails. Brudos to have the office set this up for them. New business cards will also be printed and sent out.

19. Motion by Ehler/Wichet for the Town Board to go into closed session per WI Statute 19.85(1) (c) for a review of the employee wages of the Clerk.
20. Motion by Ehler/Wichelt for the Town Board to reconvene to open session and continue with its meeting.
21. Motion by Wichelt/Ehler to approve a wage increase to \$18.75/hour for the Clerk, this will be retroactive to March 1st, 2015 the end of the Clerks probationary period.
22. Motion by Wichelt/Ehler to adjourn at 7pm.

Next meeting to be held is Monday, May 8th, 2015.

Respectfully submitted,
Michelle Kind, Clerk WCMC