

TOWN OF SHELBY

Sanitary District #2



APPROVED

Meeting Minutes

Date: Thursday, March 25, 2021

Time: 4:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

PRESENT: Commissioners: Kurt Knutson, Steve Lundsten, Tim Ehler; Staff: Dan Odeen, Christina Peterson, Terry Wright, Sara Jarr. Town Board Supervisors: Renee Knutson, Tim Candahl, Marlene Heal. **ATTENDANCE LIST:**

1. Call to Order at 4:34 p.m. by Chairperson Kurt Knutson.
2. Minutes. Motion by Lundsten to approve minutes from 3/11/2021, second by Ehler. Motion carried unanimously.
3. Bills Payable. Motion by Knutson to approve bills \$17,858.12 open invoices, second by Lundsten. Motion carried unanimously.
4. Citizens' Concerns. None.
5. Olympic Builders Change Order Request – Wellhouse #1 A/C. Change order presented options to add air conditioning to controls room addition for Wellhouse #1. The cost for the contractor to install mini-split or a window unity was not acceptable, and Terry explained he could contract separately for the electrical work and have his crew install a window unit. Motion by Knutson to deny change order and install have town crew install window unit, second by Lundsten. Motion carried unanimously.
6. Easement from Town for Arbor Hills Well #1 Parcel. Motion to accept easement from Town for Well #1 Parcel, second by Ehler. Motion carried unanimously. Direction was given to staff to pursue easements for other district facilities.
7. Sewer Lining Project 2021 Phase 1 – Award Contract. Terry presented the single bid for Sewer Lining in the amount of \$118,161. Motion by Lundsten to award bid to Visu Sewer in the amount of \$118,161, second by Ehler. Motion carried unanimously.
8. 2021 Budget – Water and Sewer. Peterson presented water and sewer budgets. Motion by Knutson to approve 2021 water and sewer budgets, second by Ehler. Motion carried unanimously.
9. Administrator Report. Peterson reminded Commissioners of upcoming annual Town Meeting. She noted that Becher Hoppe is working on further analysis of water extension from Boma Road to Ridge. She also gave a report on the first information that was available for the upcoming American Rescue Plan Act funding.
10. Public Works Report. Terry Wright gave an update on the Arbor Hills Well project and indicated they are working with SEH to resolve a difference in opinion on the planned chemical feed pumps. Terry has requested the pumps by a variable speed pump so dosages are proportional. Terry is televising more sewer for phase 2 of the sewer lining project.
11. Commissioner Report. None.
12. Motion by Knutson to adjourn 5:39 p.m., second by Lundsten. Motion carried unanimously.

Respectfully Submitted, Christina Peterson, Administrator