

TOWN OF SHELBY BOARD MEETING MINUTES

DATE: March 14, 2016

LOCATION: Shelby Town Hall

TIME: 4:30 PM

TOWN OFFICIALS PRESENT: Chairperson Tim Candahl, Supervisor Tim Ehler 4:34pm, Supervisor Joyce Wichelt, Administrator Jeff Brudos, Clerk Michelle Kind, and Jeff Fogel Road Crew Foreman

TOWN OFFICIALS EXCUSED:

ATTENDANCE LIST: see attached

1. Call to order at 4:30pm by Candahl.
2. Motion by Wichelt/Candahl to approve the minutes of February 22nd, 2016-see attached. Motion carried.
3. Motion by Wichelt/Candahl to approve the payment of bills as presented in the amount of \$51,520.02 and February Election payroll of \$931.40 - see attached. Motion carried.
4. Citizens Comments: Kathy Ashland of W5502 Boma Court appeared before the Board to request assistance in communicating with the Hwy 33 Project Leader to discuss the driveway, sidewalk, mail box placement, drainage, and sod work done when the Highway improvements were made last year. Brudos to review items and contact DOT.
5. Discussion held with Attorney Kevin Roop regarding the Willow Heights Developers agreement and the Northern Natural Gas easement for the gas line under Willow Trail. Also in attendance was Andrew and Linda Tempe of the Willow Heights Development. A Letter of Credit is coming for \$40,000 to attach to the Developers agreement. Motion by Ehler/Wichelt to accept the Developers Agreement and Storm Water Management Facilities for Willow Heights Development – see attached. Motion carried. Motion by Ehler/Wichelt to accept the Easement Agreement with Northern Natural Gas for the Willow Heights Development– see attached. Motion carried.
6. Motion by Ehler/Wichelt to approve the modifications to the Administrators contract regarding the Differed Compensation– see attached, as requested by the Auditors. Motion carried.
7. Motion by Wichelt/Ehler to approve the Fire Agreement with the Town of Greenfield – see attached. Motion carried.
8. Motion by Candahl/Ehler to appoint Mike Kendhammer for a three year term through March 2019 and Joyce Wichelt for a one year term through March 2017 to the Planning Commission. Motion carried. At the next Planning Commission meeting, 3/17/16 the rest of the positions to be reviewed with committee for commitments.
9. Fire Department February call report & March Training report - see attached. The Game Feed was Monday, Feb. 15th and they earned a profit of \$6,600. The Chicken Q will be

Sunday, March 20th.

10. Police Department February call report – see attached.
11. Administrator/Treasurer – see attached. Town Board meeting dates to be changed as follows as Administrator will be out on leave: Monday March 21st and Monday April 18th. Annual meeting will be Tues, April 19th at 6pm.
12. Clerk reported we are expecting a 50% turnout for April. Bank Reconciliation also attached. Economic Forum is Tues, April 19th 7am. Please let the office know if you'd like to attend.
Dates are as follows for Board of Review:
Assessment Roll viewed Monday, April 25th 2016 @ 11am
Open Book for residents to meet with assessor is Monday, May 2nd 2016 3-5pm
Board of Review, Monday May 23rd 2016 4-6pm
13. Supervisor Candahl reported on Hwy 14/61 possible updates, Revenue Sharing, and SYB parking lot.
14. Meeting was adjourned at 6:00pm.

Next meeting is to be held on Monday, March 21st, 2016.

Respectfully submitted,
Michelle Kind, Clerk WCMC