



TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

☎ 608.788.1032
🖨 608.788.6840
✉ info@townofshelbywi.gov
🌐 www.townofshelbywi.gov
📘 www.facebook.com/townofshelby

Board of Review Agenda

Date: Wednesday, June 4, 2025

Time: 5:00 p.m. – 7:00 p.m.

Location: Town Hall – 2800 Ward Ave, La Crosse, WI 54601

Teams Link: [Join the meeting now](#)

1. Call Board of Review to Order
2. Roll Call
3. Confirmation of Appropriate Board of Review and Open Meeting Notices
4. Verify BOR Member Training Requirements Met
5. Select Chair and Vice Chair for Board of Review
6. Verify the Town has an Ordinance for the Confidentiality of Income and Expense Information Provided to Assessor (Wis. Stat. §70.47(7)(af))
7. Review of New Laws
8. Assessor's Comments
9. Receive of Assessment Roll by the Clerk from the Assessor
10. Receive the Assessment Roll and Sworn Statements from the Clerk
11. Review the Assessment Roll and Perform Statutory Duties:
 - a. Examine the Roll
 - b. Correct Description or Calculation Errors
 - c. Add Omitted Property
 - d. Eliminate Double Assessed Property
12. Certify Corrections (Wis. Stat. §70.43)
13. Verify Changes from Open Book are Included on the Assessment Roll.
14. Allow Taxpayers to Examine Assessment Roll.
15. Considerations:
 - a. Waivers of Required 48-Hour Notice of Intent for Good Cause
 - b. Requests for Waiver of BOR Hearing to Appeal to Circuit Court
 - c. Requests to Testify by Telephone or Submit Sworn Statement
 - d. Subpoena Requests
 - e. Act on Other Legally Allowed or Required BOR Matters
16. Review Notice(s) of Intent to File Objection
17. Proceed to Hear Objections (Unless Scheduled for Future Date)
18. Consider Scheduling Additional BOR Date(s)
19. Adjourn

Persons with Disabilities: Please call the Clerk's Office at (608)788-1032, ext. 2 with as much advance notice as possible.

Notice Posted: June 3, 2025, by Fortune M. Berg, Clerk