



TOWN OF SHELBY

2800 Ward Avenue La Crosse, WI 54601

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The undersigned executes this agreement for the purpose of using:

___ **Mormon Coulee Community Center** West Side | N1171 Park Drive, La Crosse, WI 54601

___ **Mormon Coulee Open Shelter** East Side | N1150 Park Drive, La Crosse, WI 54601

On Date _____

In consideration for said use, the undersigned understands and agrees, individually or on behalf of the organization represented, as follows:

1. That the undersigned shall pay a Rental Fee in the amount of \$_____ and Damage Deposit of \$_____.
2. That the undersigned acknowledges receipt of the *Shelter Rental Policies* and *Shelter Cleaning Checklist*, copies are attached.
3. That the undersigned is at least 18 years of age and will abide by all Shelter Rental Policies, Local Ordinances, and State Laws.
4. Town of Shelby has the right to inspect the premises at any time and enforce ordinances of the Town of Shelby, La Crosse County and State of Wisconsin.

Name of Organization/Individual: _____

Mailing Address, City, State, ZIP: _____

Phone Number: _____ Alt: _____

Signed Date

******FOR OFFICE USE ONLY******

FEE RCVD BY: _____ DATE: _____ Amount: \$_____ CASH/CHK # _____/ALL PAID

DEP RCVD BY: _____ DATE: _____ Amount: \$_____ CASH/CHK # _____/ALL PAID

Key Picked Up ___/___/_____ Key # Given _____ Key # Returned _____

**Key will be given no earlier than the Thursday before the event, must be returned no later than the following Wednesday.

**If no key is picked up, there will be a \$25.00 fee for a Town employee to come drop one off.