

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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## APPROVED

### Town Board Meeting Minutes

**Date:** Tuesday, February 8, 2022

**Time:** 5:00 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Chairperson Tim Candahl, Supervisors Renee Knutson, Marlene Heal, Tim Padesky, Administrator Christina Peterson, Treasurer Sara Jarr, Clerk Fortune Weaver, and Chief Tony Holinka, Treasurer Sara Jarr.

**Town Officials Excused:** Tim Ehler.

**Attendance List:** None

1. Meeting called to order by Candahl at 5:02 p.m.
2. Minutes from 1/18/2022. Motion by Knutson to approve minutes from 1/18/2022 with suggested changes, second by Heal. Motion carried unanimously.
3. Bills Payable & Treasurer's Report. Jarr clarified what PILT means for Board. Motion by Padesky to approve paid invoices for \$113,682.95, second by Heal, and motion by Padesky open invoices for \$67,282.55 second by Ehler. Motions carried unanimously. Jarr detailed treasurer's report. Jarr clarified balance includes taxes collected which inflates amount. No further comments.
4. Citizen's Concerns. None.
5. SYB Committee Appointments. Peterson noted Steve Klar and Matt Korger. 9 members versus previously having 7 no limits or minimum requirements. Heal/Padesky Moved. Motion carried unanimously.
6. Fire Department Report. Holinka noted the department is trying to decide what to do with all cars and trucks when repairs are made to Tender 2. Proposing Station 2 has Car 1, a Rescue Truck (engine) and a Tender. Station 1 will have Engine 1, Engine 3, Tender 2, Squad 1, Squad 2 and the kaboda. Holinka noted department member will be constructing storage for supplies for squad cars. The boat is ready to be picked up. Holinka will be collecting necessary documents to get the trade in value of the old boat, Holinka is hoping to get between \$4,000-\$6,000. Department is taking radios and other town equipment off the old boat before the end of the week. The boat should be available by the Chicken Q so it can be displayed. County Park's Department might have potential storage for the boat at Goose Island. Holinka noted 99% of the time the department leaves from Goose Island for water calls. County is agreeable, but the US Core of Army Engineers/ US Fish and Wildlife owns the property where it would be placed. They need to approve it. Holinka thought about a shipping container to store it. A shipping container is inexpensive and durable. Holinka will bring the board more information as it becomes available. Chicken Q is coming up (March 20<sup>th</sup>), tickets are now available at town hall, online and with department members. Department members will be teaching a CPR with guidance to become certified CPR instructors. This will occur on 28<sup>th</sup> at 5:00 p.m. Tom Carpenter (head EMS at Gundersen) reported in 2021 Shelby responded to 6 calls where CPR was used with a 45% survival rate, this is well above the National average of 10%. FOIA request received, Holinka will be working on it in the coming weeks. 2% dues audit completed and passed; Holinka noted Shelby is considered to be in Substantial Compliance. One question on uploading all call documentation to national database. A few months didn't get uploaded seems like a software issue, Assistant Chief Proksch is working on that.
7. Town Logos. Peterson reviewed the different logos that exist throughout the town. Opening for discussion. Knutson noted that the parks would want to get the ball rolling because of signage being

created. Knutson noted that the crew can add logos after the signage is posted, but it should still move forward in a timely manner. Board agrees it's been talked about previously and so it should be worked on. Board agrees the signs don't all need to be the same, but they should complement each other and go together. It makes sense to move forward now because the parks committee is ready to go. Ehler noted the different logos being used. Candahl appreciates the historical value of the mill with the town. Knutson wants to move forward and keep it crisp and clean and not include the mill. Would be wise to have a committee that would review all the areas of Shelby the bluffs, trails, water, eagle, and mill and take the lead on this project, any drafts should be reviewed by the Town Board. Board agrees that the town wide logo should be created and then each separate town entity can adapt their logo while still conforming to the original design. Knutson noted the parks logo should be cohesive with other entities such as Blufflands coalition for trails, etc. Candahl made comment about areas that currently don't have signage that need signage and new signs would be great for that.

8. Flood Mitigation Planning. Peterson proposal from Bolton and Menk. County did not approve funding for planning fees. County did approve funds for actual retrofitting, etc. Need to have enough done (i.e., study/preliminary design) to apply for funds, but not spend too much that it's the most expensive part of the project. (See attached proposal). Peterson noted City of La Crosse may have already done a study on Ebner Coulee and if not, may want to partner with Town of Shelby on a study. Peterson asked how much the board would want to spend. ARPA funds cannot be used for planning but can be used for projects and infrastructure which would allow reallocation of funds for the studies/engineering fees. Preliminary engineering and design of solutions could be up to \$20,000.00 per drainage area. Peterson reiterated that it would be presenting possible solutions. Bolton and Menk is an option, S.E.H is an option (has done this for the City of La Crosse). Knutson asked for clarification on prices; Peterson noted two projects together would save the town a few thousand dollars. Peterson reviewed cost estimates. Wright asked if it would be taken all the way to Pammel Creek, Peterson confirmed. Wright asked if that would take road work into account. Peterson clarified that drainage of boma road specifically would be addressed by Becher Hoppe. Bolton and Menk would be looking at the big picture for the drainage system. Discussion on the flow of the water in the problem areas of Shelby. Recommendation is to do both areas. Spending the \$40,000.00 now can save the Town money in the end. Peterson won't apply for grants until she knows what the grant program looks like. For the time being the Town will plan to get very preliminary information and then everything else will hopefully be covered by the grant or reimbursed. Padesky and Knutson agree the town should put forth some effort and this problem needs to be solved Padesky moved to move forward with both studies totaling \$43,492.00, second by Knutson. Motion carried unanimously.
9. Annexation 2602 Shelby Road. Peterson explained there is no decisions to be made. It's on the agenda to time stamp this to help in the future when looking for annexation dates.
10. Approve Property Tax Overpayments. Jarr explained overpayments. Padesky, Knutson Motion carried unanimously.
11. Multiple Dog Application. Weaver provided information about the multiple dog applications received. Motion by Ehler to approve all applications, second by Padesky. Motion carried unanimously.
12. Administrator Report.
  - a. Peterson reviewed SYB meetings. Registration is up and going. People have been registering for tournaments.
  - b. ARPA funds ruling came out which gave information. Infrastructure bill passed in November will give more opportunities for grants and funds distributed. More research to be done. Webinars upcoming, Peterson will provide more information in the future.

- c. Peterson noted March 4<sup>th</sup> WTA (Wisconsin Town's Association) district meeting. ARPA Funds Presentation and Board of Review training will be held and is recommended for all. Board will let Weaver or Jarr know if they're able to attend.
- d. WTA district meeting on February 24<sup>th</sup> will be hosted by the Town of Shelby at All Star Lanes at 7:30 p.m.
- e. LADCO meeting coming up on February 28th.
- f. Becher Hoppe proposal for Boma Road pushed back due to ownership transition. Proposal should be ready for the next town board meeting. Will be presented to the Sanitary District before that.
- g. Wedgewood Drive proposal requested from Paragon. More information upcoming.
- h. Police policy on house checks coming soon. This will need to be thoroughly reviewed to see if any changes are necessary.
- i. Project schedule and budget discussions will be coming up.

13. Public Works Report.

- a. Wright reminded the board about the Scotts Chipsealing project that was postponed last year. It will be completed this spring. Includes Roads in Mormon Coulee Park.
- b. Paragon is going to work on Wedgewood Dr E. This project is a 50/50 split covered by County TRIP monies.
- c. Forrest Ridge Drive will be completed this year.
- d. Boma Road work is still being discussed. Updates will be provided as available.
- e. Additional sewer lining being priced. Includes 45 feet and 2 manholes need to be rebuilt and relined and all the laterals in Coulee Springs.
- f. Well 1 and 2 in Arbor Hills are both running. Some issues with discolored water in arbor hills. Shouldn't be an issue because everything has been flushed. Being investigated further.
- g. End of the month gutters will be put on Enclosed Mormon Coulee Park Shelter.
- h. Patio and retaining wall in Mormon Coulee Park will be completed this Spring.
- i. Wright is working on new signage for the disc golf course in Mormon Coulee Park.
- j. Firetruck work reviewed likely another few weeks to complete.
- k. Knutson complimented Wright and his crew on their quick response to an issue she brought attention to that was fixed and addressed right away.

14. Supervisor Reports.

- a. Candahl asked if city has been contacted regarding the issue on Cliffside Drive. Candahl noted issue with design, when the new project is completed ditching project to control water issue along Cliffside Drive should be completed. Wright noted he has reached out with no success. Peterson will contact City of La Crosse.
- b. Candahl noted the flooding issues, backups, and flowmeters need to be addressed this year as a high priority. Peterson mentioned sewer agreement discussions upcoming.
- c. Candahl touched on railroad repairs coming at the Mormon Creek Bridge. Wright noted too cold to break ground currently.

15. Parks Committee.

- a. Knutson noted any wishes or concerns should be communicated to her as soon as possible.
- b. Knutson noted the committee will be pursuing the basics to try and improve and maintain what exists and bigger projects will be investigated later.
- c. Knutson noted the butterfly trails will be burned later in the spring, likely around the end of March. Knutson will reach out to Friends of the Blufflands for the possible help on the timeframe and execution of the burn. Wright reminded the Board about DNR guidance in relation to local wildlife mating and nesting patterns.

16. Motion to go into closed session by Padesky, second by Ehler at 6:15 p.m. Motion carried unanimously.

17. Motion to re-enter into open session by Padesky, second by Heal at 7:34 p.m. Motion carried unanimously.
18. Adjournment. Motion by Ehler to adjourn the meeting at 7:35 p.m. second by Padesky. Motion carried unanimously.

Next Town Board Meeting – February 22, 2022 @ 5:00 p.m. at Town Hall, 2800 Ward Ave.

Respectfully Submitted, Fortune M. Weaver, Clerk