

TOWN OF SHELBY
Sanitary District #2 Minutes



APPROVED MARCH 19, 2020

DATE: Thursday, February 27, 2020

LOCATION: 2800 Ward Ave. La Crosse, WI 54601

TIME: 4:30 PM

PRESENT: Chairperson Kurt Knutson, Secretary Steven Lundsten, Commissioner Tim Ehler (At 4:42), Administrator Christina Peterson, Road Crew Foreman Terry Wright, Clerk Fortune Weaver,

EXCUSED: N/A

ATTENDANCE LIST: Torey Leonard of SEH

1. Call to order at 4:30 p.m. by Knutson.
2. Review/ Approve minutes of 2/13/20. Knutson motion to approve minutes, second by Lundsten. Motion carried unanimously.
3. Payment of bills. Peterson explained there was an adjustment to the payment made to Traut Companies after the February 13, 2020 meeting. Traut returned the check and a new payment is included in the list for this meeting. Motion by Knutson, second by Lundsten to approve payment of bills. Motion carried unanimously.
4. Water Rate Increase. Peterson went over the information sent by Ehlers early in the day. Ehlers calculated an estimated rate increase based on cash flow and also listed the increase based on the PSC formula. It is likely the rate increase approved will be somewhere in between. PSC rate application is in process.
5. Arbor Hills Wellhouse #2 and Wellhouse #1 Rehab Project – Torey Leonard submitted a letter (dated Feb. 25, 2020) regarding value engineering options for the project. Options discussed included swapping out the natural gas generator with a diesel generator or to eliminate the generator at Wellhouse #2. Terry Wright questioned the need for dehumidifiers in the chemical rooms. The need to replace the roof on Wellhouse #1 was mentioned again. Any changes would need to be handled by change-order after the project is awarded. The Motion by Ehler, second by Knutson to award the project to Olympic Builders.
6. Sewer Flow Meters. Terry Wright reported on the meeting he had with the sales representative from Hoch meters. Jared Greeno, City WWTP Superintendent was also present at the meeting and found the meter model acceptable. Terry recommends purchasing these meters for approximately \$16K-\$18K each. Lundsten made motion to buy three meters as recommended (instead of the previous approval to buy two portable meters), second by Ehler. Motion carried unanimously.
7. Sanitary Sewer Agreement Negotiations – The Board was informed the next meeting with the City of La Crosse will be held on March 9, 2020.

8. Reports

- a. Administrator – an information memo was sent by WRWA to alert water/wastewater operators on precautions and potential supply shortages due to the COVID-10 Virus.
- b. Chairperson/Commissioners- No Reports.

Motion by Knutson, second by Lundsten to adjourn. Meeting was adjourned at 6:05 p.m.

Next Sanitary District #2 meeting will be Thursday, March 19, 2020 at 4:30 p.m.

Respectfully Submitted,
Fortune Weaver, Clerk