

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



2800 Ward Ave

La Crosse, WI 54601

Phone: (608)788-1032

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## APPROVED

### Planning Commission Draft Minutes

**Date:** Tuesday, February 22, 2022

**Time:** 4:00 p.m.

**Location:** Town Hall, 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Planning Commission Chairperson Elliott Bujan, Commissioners Mike Kendhammer, Al Schulz, Karen Kouba, Brian Benson, Supervisor Marlene Heal, Administrator Christina Peterson, Clerk Fortune Weaver.

**Not Present:** Rebecca Flege

**Attendance List:** Abbey Nicewander (MRRPC (Mississippi River Regional Planning Commission)).

1. Call meeting to order by Bujan at 4:01 p.m.
2. Approve 1/18/2022 Minutes. Motion by Heal to approve minutes from 1/18/2022, second by Schulz. Motion carried unanimously.
3. Citizens' Concerns. None.
4. Comprehensive Plan- Transportation Element. Bujan commented about consistency with the format. Nicewander noted it would be corrected and the document will have consistency in formatting. Nicewander introduced Transportation Element. Nicewander explained how this element addresses the survey responses. Peterson asked for clarification about maintenance schedule or plowing information and if it should be added into the comprehensive plan. Nicewander stated that unless the town needs more staff or additional equipment or if a specific road or set of roads need planned regular maintenance, it does not need to be included. Nicewander explained that objective 1-4 is completed through the LAPC's "Coulee Vision 2022". Schulz commented about Ebner Coulee Road and the increase in population and traffic, both vehicles and pedestrians, and that there should be a plan to protect pedestrians, such as speed bumps. Kouba commented that Action 1-3 pertains to that noting the action addresses reviewing road upgrades for safety. Peterson also commented on Action 1-4 and 1-5 that would cover any issues that would arise in new developments, but to work retroactively, the solution may be more complex. Discussion between Schulz and Peterson on ways to control excess traffic, such as a centralized mailboxes, scheduled mail delivery dates, i.e., three days per week. Peterson noted that narrow roads are the best form of traffic control, better than speed bumps. Peterson thinks the action items are good and are general enough to cover the variety of roadways that exist in Shelby except for mass transit. Peterson wants to know if participating in mass transit is a priority or if it should be changed or removed. Kouba mentioned that in the survey, residents mentioned improving options for public transportation especially for the elderly or aging population. Peterson suggested the wording for Objective 1-3 to say improve the opportunities for public transportation. Peterson and Bujan discussed the difference between public transportation and mass transportation, such as ride share, uber, etc. Kendhammer noted that Abbey vans does do pickup for the local hospitals, but unsure if there is coverage for all areas of Shelby or just the more urban areas. Bujan commented that a company such as Abbey vans would get a permit from La Crosse County, discussion on what that would mean for the Town of Shelby. Peterson agreed that would be more of a county issue. Nicewander explained "monitor" can just mean that the Town should be aware of what the county has in place. Wording for Objective 1-3 changed to "Monitor the feasibility of participating in public

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transportation programs". Benson explained Highway 33 no longer is a 4-lane highway, Kendhammer agreed. Comments on 14/61 changing "five-mile hill" to "ten-mile hill" as it's known through the town, Peterson commented on some sections that are explaining areas that are in Greenfield, that will be investigated further and corrected as necessary. Peterson and Kendhammer discussed information that should be included under STH-35/Great River Road. Peterson suggested listing all Town Roads with information on the Width, number of lanes, lengths, etc. so that there is an up-to-date inventory. Peterson noted importance of naming the roads appropriately for planning purposes, that will be added. Kendhammer noted roads that are servicing the public that haven't been turned over to Shelby, but the Town of Shelby maintains them. Peterson commented that there should be public and private roads listed to provide more information. Discussion on state standards and requirements for a road to be accepted by the Town of Shelby. Peterson explained on a Private Road no new houses can be placed unless there is 60 feet of public road frontage, it deals with land use in that way. Having the inventory would be sufficient and the plan can be amended in the future if it becomes something that the commission will be reviewing frequently. Schulz believes that information on the owner of each road, public or private should be included. Peterson stated maintenance agreements for roads should be included. Peterson reiterated listing the roads with relevant information will be sufficient. Discussion on safety of roads and requirements of roads, addressed in the existing goals, objectives, and actions. Peterson clarified that Weaver and Nicewander will be working on the chapters individually and Peterson will do a review of the full plan later. Peterson reviewed schedule for meetings for the rest of the year. Peterson explained the Parks and Vacant Land Committee wants to draft a separate element because the parks and vacant land and waterways are a major part of Shelby. Weaver and Peterson provided overview of information about the Comprehensive Plan that is on the town website. Nicewander explained what will be included in the Implementation Element.

5. Administrator Report.

- a. Peterson updated that the Boundary Agreement is being discussed, the City of La Crosse and Shelby will be having discussions in the coming weeks.
- b. Parcel on Shelby Road is being annexed. The property owner requested it and if it's requested there is nothing that can be done. The state has approved that.

6. Commissioners. None.

7. Adjournment. Motion by Benson, second by Kendhammer to adjourn at 4:49 p.m. Motion carried unanimously.

Next Planning Commission meeting March 15, 2022, at 4:00 p.m. at Town Hall, 2800 Ward Ave, La Crosse, WI 54601.