



# TOWN OF SHELBY

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## Sanitary District No. 2 Meeting Minutes – **APPROVED**

**Date:** Thursday, February 20, 2025

**Time:** 4:30 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Present:** Sanitary District Commissioners Kurt Knutson (online), Tim Ehler and Robert Lynn; Administrator Christina Peterson, Public Works Terry Wright and Dan Odeen

**Absent:**

**Attendance List:** David Gebhart

1. Regular meeting called to order by Lynn at 4:30 p.m.
2. Minutes from December 16, 2024, and January 29, 2025. Motion by Lynn to approve minutes from 12/16/24, second by Ehler. Motion by Lynn to approve minutes from 1/29/25, second by Ehler Motion carried. Knutson abstained.
3. Bills Payable. Motion by Ehler to approve payables open (\$8,602.57), second by Knutson. Motion carried unanimously. Motion by Lynn to approve closed (\$3,266.89), second by Knutson. Motion carried unanimously.
4. Public Comment. David Gebhart asked about Arbor Hills Well 2 status. It was reported that Well 2 is currently not online for distribution, but pressure tank is in service. Gebhart also asked about the sewer agreement with the City of La Crosse. Peterson answered that the agreement is on hold while the Sanitary District pursues legal action. Wright reported two issues: W5338 Coulee Springs Sewer back up found to be on private line; N1962 Orchard Valley discolored water complaint.
5. Financial Audit 2023. Peterson gave everyone a copy of the audit report and pointed out page 11 for a summary. She noted the net position, cash and unrestricted balances at year end 2023.
6. New Generator Options. Wright shared budgetary estimates for new generators. The cost does not include concrete slab or running gas line to the site. The estimate for Arbor Hills is LP and the others are natural gas (quotes have an error in description but does not change cost). Discussion included reservoir size, pumping rates, and fire protection. Knutson suggested putting a report together and requested Odeen to do so.
7. Administrator Report. Loan Closeout. Peterson explained that a project certification will be needed at some point to close out loan. Attorney did not have time to review. DNR will allow reimbursement up to 98% until the certification is submitted.

8. Public Works Report.

- a) Sucker truck cleaned out lift station at Arbor Hills which has a reoccurring grease layer and items clogging. Only one pump working, but they are working on other pump . It was noted to keep the lift stations on a maintenance schedule. Note: District has four lift stations total. Arbor Hills is only lift station without submersible pump, so it has a chamber. Odeen will work on pump.
- b) Odeen reported that he and Eric Kvamme plan to attend the Annual Rural Water Conference in March, location Green Bay. Ehler encouraged them to report back with information learned.
- c) Wright plans to televise sewer line from Arbor Hills. One section has a known problem, and will not be a candidate for lining, Televise in April, and Plan for repair 2025 or 2026.

9. Adjournment. Motion by Ehler to adjourn at 5:37 p.m., second by Knutson Motion carried unanimously.

Respectfully Submitted, Christina Peterson, Administrator.  
March 20 next meeting.