

TOWN OF SHELBY BOARD MEETING MINUTES

DATE: February 8, 2016

LOCATION: Shelby Town Hall

TIME: 4:30 PM

TOWN OFFICIALS PRESENT: Chairperson Tim Candahl, Supervisor Tim Ehler, Administrator Jeff Brudos, Clerk Michelle Kind, Mike Kemp Fire Chief, and Jeff Fogel Road Crew Foreman

TOWN OFFICIALS EXCUSED: Supervisor Joyce Wichelt

ATTENDANCE LIST: see attached

1. Call to order at 4:33pm by Candahl.
2. Motion by Ehler/Candahl to approve the minutes of January 11, 2016. Motion carried.
3. Motion by Ehler/Candahl to approve the payment of bills as presented in the amount of \$110,540.30 and \$470.09 in tax refunds- see attached. Motion carried.
4. Citizens Comments: Larry Gilbertson of W4959 Hoeth Street voiced concerns regarding the orange snow fence at Mill Stream Park. Roger Winter of W4977 Hoeth Street has a hedge between his property and the Town Park at Mill Stream and has not had any property damage. Board noted it is a temporary fence to provide markers for Town property for disk golf participants. Additional landscaping will be added this spring as well as a review of the pins. The Park Committee will review and bring additional items to the Town Board this spring.
5. Motion by Ehler/Candahl to recommend approval for a renewal of the Special Exception Permit for filling & grading within 300 feet of navigable water for The Stry Foundation Parcel # 11-634-1 at W5823 State Road 33. Motion carried. Plan similar to last year but the house and 3 buildings have now been removed. Well and Septic to be closed and a mound to be landscaped to provide for a sound barrier between the Foundation and Hwy 33. Brudos noted no concerns from plan provided.
6. Discussion held with Town Chair Steve Mader of the Town of Greenfield regarding the Fire contract renewal due in April. He expressed that Greenfield is comfortable with the contract renewal as long as the yearly increase is less than 5%. Any equipment changes will need to be planned for ahead of time. Fire Chief Kemp noted call volume has been consistent. Contract renewal is planned to be sent out soon.
7. Motion by Ehler/Candahl to issue a variance of Ordinance 2.08 to allow a second driveway for one parcel for Chiana & David Valencia of 3600 Ebner Coulee Road. Motion carried.
8. Discussion held and motion tabled to review the Resolution for the Coulee Region Transportation Study. Candahl noted we need transportation updates but does not want to endorse a specific plan through another City at this time.

9. Motion Ehler/Candahl to approve the 3rd Dog applications for: Diane Fields/W5825 Carla Court, Tim Harbst/W5740 County Rd K, Karlene & Brad Hill W5326 Boma Road. See attached. Motion Carried.
10. Motion by Ehler/Candahl to approve the Renewal of the Fire Agreement with Coon Creek Fire. See attached. Motion Carried.
11. Motion by Ehler/Candahl to approve the Renewal of the County Refuse Rebate Agreement. See attached. Motion Carried.
12. Motion by Ehler/Candahl to approve the Gunderson Health Business Agreement Renewal for health, drug and alcohol testing of Town employees and Fire Department. See attached. Motion Carried.
13. Motion by Candahl/Ehler to approve the changes in Town's Life and Long Term Disability Carrier. Long Term Disability to be provided by Unum at a cost of \$0.66 per \$100 of income replacement and Life Insurance to be provided by Principal at a cost of \$0.269 per \$1,000 of insurance. Motion Carried.
14. Motion by Candahl/Ehler to approve adding the Permanent Part-Time Employees, working more than 1,200 hours, on the Town's Life and Long Term Disability Policy. Motion Carried. Employee handbook to be updated.
15. Motion by Ehler/Candahl to Solicit plans for Mormon Coulee Park and Pammel Creek Park Shelter designs. Motion Carried. Brudos to inquire on design plans. Fundraising can be solicited and take the plans back to the Park Committee. Enclosed shelter to be replaced at Mormon Coulee Park. Bathrooms needed for Pammel Creek Park in lieu of porta potties. Terry Schlichenmeyer noted noise from the Hwy and Park are a problem and is against any additional structures that might increase use. Arlene Zei asked why a shelter was needed beyond bathrooms and there are problems with drugs. Candahl noted we could add lights to the park to provide for additional safety and intervention. Both Zei & Schlichenmeyer are against adding lights to Pammel Creek. Shelter ideas will be discussed & brought back to the Park Committee.
16. Motion by Candahl/Ehler to approve an allocation from the Town of Shelby for the Highway 33 Water Project. Dollar amount to be determined after the Mobile Home parks contribution and the Sanitary District plans for expansion are finalized. Motion Carried. Extensive discussion held. The Sanitary District will discuss and decide the possible types of assessment if the project proceeds. Town contribution would be for fire protection and additional park water needs. Hydrant fees are yearly. A long range plan will be discussed for additional hook ups.
17. Fire Department January call report & February Training report - see attached. The Game Feed will be Monday, Feb. 15th & the Chicken Q will be Sunday, March 20th. Repeat calls to a single address were discussed.
18. Police Department January call report – see attached.

19. Administrator/Treasurer – see attached. No refuse reductions will be made for duplexes or apartments such as for Mr. Betz and his properties on Ristow Court. City is reviewing plans for a bike path from the City limits and Goose Island.
20. Clerk reported the February Election is 2/16. Polls open 7am-8pm. We will be doing split shifts to give double the amount of poll workers the opportunity to train and work. Poll workers will be rotating through the April and August elections to prepare for the large turnout in November.
21. Chairman Candahl reported he is looking forward to seeing any results from the Survey the City Planner gave the Council for direction on the Boundary Agreement details.
22. Supervisor Ehler reported the next Park meeting is scheduled for 2/17/16. Shelby Youth Ball is moving forward with their new Board and preparing for the spring registration and 2016 season.
23. Supervisor Wichelt excused absent.
24. Meeting was adjourned at 6:10pm.

Next meeting is to be held on Monday, February 22nd, 2016.

Respectfully submitted,
Michelle Kind, Clerk WCMC