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ORDINANCE 12.01 – RETENTION OF NOMINAL OVERPAYMENTS ABSENT DEMAND

AN ORDINANCE CREATING SECTION 12.01 OF THE MUNICIPAL CODE OF THE TOWN OF SHELBY RELATING TO REFUND OF CERTAIN OVERPAYMENTS TO THE TOWN

WHEREAS, the past policy of the Town has been to refund any such overpayments, regardless of amount, to the payor; and

WHEREAS, the Town Board recognized that the cost to taxpayers to process such refunds often exceeds the amount of the refund; and

WHEREAS, the Town Board has determined that it is not cost effective to process refund of nominal overpayments in the absence of a demand for refund; and

WHEREAS, the Town Board determined that it is in the interest of the Town to establish a policy to retain nominal overpayments absent demand by the payor for refund.

NOW THEREFORE, the Town Board of the Town of Shelby, La Crosse County, Wisconsin does hereby ordain as follows:

SECTION I – SECTION 12.01 CREATED Section 12.01 of the Municipal Code of the Town of Shelby is hereby created to provide as follows:

- 12.01 Retention of Nominal Overpayments Absent Demand
- (a) For purposes of this section a "Nominal Overpayment" shall be the overpayment of any tax, fee, or other obligation to the Town of Shelby in an amount which does not exceed \$5.00.
- (b) As an administrative convenience the City shall retain any Nominal Overpayment and shall not process a refund of the same absent appropriate demand for refund by the payer of the overpayment.
- (c) A Nominal Overpayment retained by the City pursuant to the provision of this section shall be credited to the general fund.

SECTION II – SEVERABILITY Each section, subsection, paragraph, sentence, clause, phrase, and provision of the foregoing Ordinance is and the same as hereby declared to be severable and if any portion of provision thereof is duly determined to be invalid for any reason, such determination shall not invalidate any other portion of provision thereof.

SECTION III - EFFECTIVE DATE This Ordinance shall take effect and be enforceable from an
after its passage and posting as required by law.

Tim Candahl, Town Board Chairperson

Renee Knutson, Supervisor

Tim Padesky, Supervisor

Marlene Heal Supervisor

Tim Ehler, Supervisor

ATTEST:

Fortune M. Berg, Town Clerk