

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



2800 Ward Ave

La Crosse, WI 54601

Phone: (608)788-1032

Email: [info@townofshelby.com](mailto:info@townofshelby.com)

**APPROVED**

## Town Board Meeting Minutes

Date: Tuesday, December 19, 2023

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Chairperson Tim Candahl, Supervisors Renee Knutson, Tim Ehler and Marlene Heal, Deputy Clerk/Treasurer Melissa Erdman, and Administrator/Treasurer Christina Peterson.

**Town Officials Excused:** Tim Padesky, Chief Holinka, Clerk Fortune Berg.

**Attendance List:** None.

1. Town Board Meeting called to order by Chairperson Candahl at 5:00 p.m.
2. Approve Minutes from 12/5/2023. Motion by Ehler to approve minutes from 12/5/2023, second by Heal. Motion carried unanimously.
3. Bills Payable. Motion by Ehler to pay open invoices in the amount of \$65,889.15, second by Knutson. Motion by Heal, second by Ehler to approve paid invoices in the amount of \$9,124.21. Motions carried unanimously.
4. Public Comment. None.
5. 2024 Fee Schedule. Discussion ensued. Motion by Ehler to approve fee schedule including GEC Building Permit Fees with exception of solar panel inspection to be \$200.00, second by Knutson. Motion carried unanimously.
6. Administrator Report.  
Peterson addressed the boards Chairperson/Supervisor Reports and Public Works Report. Clarified that it is for information purposes. Not action items. New projects, agenda items, will be agenda item. Also discussed the Local Roads Program. The County Committee ranked applications for the state. Cost approval for CBS Squared at next meeting. Cancelling the Jan 2, 2024 meeting. Jan 16 will be only Jan meeting. Attorney Meeting with SSD at that meeting.
7. Public Works Report.
  - a. Peterson reported on Arbor Hills project. More detailed water testing. GIS locations of sanitary manholes. Vacations by the crew.
8. Chairperson/Supervisor Reports.
  - a. Candahl reported that Peterson will set the agenda and he gives the final approval.
  - b. Compliance Violations. One resolved the issue. Working on the other. Working with the county on how to address future violations in the town.
  - c. County, as well as the City, have vacancies in the police/sheriff offices.
  - d. Tender 2 to County to have them give an opinion to see if it could be a brine truck and getting an estimate on the value on other truck.
  - e. Knutson reports that Chip Schilling reached out on behalf of Eagle Scout candidates who want to continue the Battlestone Project.
9. Motion to table Sanitary District #2 closed session. Discussion by Ehler, Knutson. Motion carried unanimously.
10. Motion to go into closed session pursuant to Wis. Stat. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the

governmental body has jurisdiction or exercises responsibility by Ehler, second by Knutson @ 5:55 pm. Motion carried unanimously.

11. Motion to reconvene in open session at 6:26 by Ehler, Knutson second. Motion carried unanimously.

12. Adjournment. Motion to adjourn at 6:27 p.m. by Heal, second by Ehler. Motion carried unanimously.

Next regular meeting will take place Tuesday, January 16, 2024 @ 5:00 p.m.

Respectfully Submitted,

Melissa Erdman  
Deputy Clerk/Treasurer

**APPROVED**