



**APPROVED**

## Draft Meeting Minutes

**Date:** Thursday, December 14, 2023

**Time:** 4:30 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**OFFICIALS PRESENT:** Commissioners Kurt Knutson, Robert Lynn, and Tim Ehler, Town Administrator Christina Peterson, Public Works: Terry Wright, Dan Odeen

**ATTENDANCE LIST:**

Knutson opened up the meeting at 4:31 p.m..

### Minutes from 10/31/2023

Motion by Lynn to approve meeting minutes from 10/31/2023, second by Ehler. Motion carried unanimously.

### Review and Approve Bills Payable

Motion by Lynn to approve payables, second by Ehler.

### Public Comments

Ehler reported feedback from an Arbor Hills resident who complimented Dan Odeen. Peterson took a call from a resident regarding the Property Tax Levy. She will share the message with the commissioners and staff.

### Old Business

Compressor - Wright reported on the replacement compressor. It was delivered and is much larger than the original. Wright has Kish Electric on standby to help with the installation. Wright will have a quick connection for a standby generator. Replacement will begin December 18, 2023.

Reservoir - Odeen reported that the basket was installed on the base of the pump, but it still had a - vibration. Municipal Well & Pump suspects it may be a defect in the shaft and they plan to replace it. Odeen showed photos of the work from the week including the preparation for the jockey pump and stainless-steel plate. The Reservoir is back online, and the water has tested safe. The jockey pump will be ready in approximately 4-6 weeks, after the drive part arrives.

Watermain Break – Odeen reported the watermain break from the past weekend has been repaired with assistance from Wieser Excavating. It was located near the first and second house on Briarwood in Arbor Hills.

### Public Works Update

W5427 Boma Road Sewer Back up. Phase 1 Sewer Lining Project complete by Visu-Sewer. Wright has reviewed the video from after the work. Level is the contractor for the Coulee Springs Lane work to reline the lateral at the main.

Sewer Manhole locating for GIS is coming to completion. All the areas are complete, but they are going back to search for some they could not locate.

Bored 8" sewer pipe from Arbor Hills down. Only able to use a 6" core. There are two bad sections that should be fixed in the next couple years. Ehler mentioned 60 years left on easement?

**TOWN OF SHELBY**  
LA CROSSE COUNTY, WISCONSIN



Eric Giese passed the water operator test.

Skyline Reservoir will be cleaned in the spring with a complete drain down.

Home Inspections. Wright reminded the commissioners that 15 houses had failed inspections. 132 houses still have not been inspected due to lack of permission to enter homes. The inspections are becoming more important for DNR reporting. A suggestion was made to give notice of consequences if homeowner does not comply. General agreement to send a notice of shut-off as allowed by the PSC, if necessary.

Peterson explained the status of the insurance claim submittal for the compressor failure at Arbor Hills Well 2.

On December 13<sup>th</sup>, Knutson and Peterson attended the Sewer Rate meeting at the City of La Crosse for wholesale customers. The City explained the latest sewer rate study completed by Trilogy.

Motion Knutson at 5:58 p.m. to Adjourn, second by Lynn. Motion carried unanimously.

Respectfully submitted,  
Christina Peterson,  
Administrator